



Overview and Scrutiny Committee Agenda

Wyre Borough Council
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**Overview and Scrutiny Committee meeting on Monday, 16 March 2020
at 6.00 pm in Committee Room 2 - Civic Centre, Poulton-le-Fylde.**

1. Apologies for absence

2. Declarations of interest

To receive any declarations of interest from any councillor on any item on this agenda.

3. Confirmation of minutes

(Pages 3 - 8)

To confirm as a correct record the minutes of the meeting of the Overview and Scrutiny Committee held on 27 January 2020.

4. Wyre Community Safety Partnership- annual scrutiny review

(Pages 9 - 24)

The Head of Environmental Health and Community Safety, Neil Greenwood, has submitted a report, which will be presented by Mr Greenwood and the Neighbourhood Services and Community Safety Portfolio Holder, Councillor Roger Berry.

5. Small businesses and Wyre's High Streets

(Pages 25 - 30)

The Head of Planning Services, David Thow, has submitted a report. David Thow will attend the meeting to present the report and respond to questions from committee members.

6. Business Plan – Quarterly Performance Statement

(Pages 31 - 54)

The Service Director Performance and Innovation has submitted a report, the 3rd Quarter Performance Statement 2019/20, October-December 2019 (The report on the previous quarter, July– September 2019 has also been republished, for the committee's information).

7. Resident Car Parking Permit Scheme Task Group – draft report (Pages 55 - 72)

The Chairman of the Resident Car Permit Scheme Task Group, Councillor Lady Dulcie Atkins, will present the group's draft report and recommendations. Members of the committee will have an opportunity to comment and ask questions.

8. Leadership Essentials: Effective Scrutiny – feedback

Councillors E Ellison and Ballard will provide feedback from a recent LGA course they attended on 22-23 January 2020.

9. Overview and Scrutiny Work Programme 2019/20 - update report (Pages 73 - 76)

The Corporate Director Resources, Clare James, submitted a report updating the committee about the delivery of the Overview and Scrutiny Work Programme 2019/20.



Overview and Scrutiny Committee Minutes

The minutes of the Overview and Scrutiny Committee meeting of Wyre Borough Council held on Monday, 27 January 2020 in committee room 2 Civic Centre, Poulton-le-Fylde.

Overview and Scrutiny Committee members present:

Councillors Ibison, Matthew Vincent, I Amos, R Amos, Ballard, Collinson, Cropper, E Ellison, Fail, Leech, Longton, Minto and O'Neill

Apologies for absence:

None received.

Other councillors present:

Councillor David Henderson, Leader of the Council (for item 4)

Councillor Roger Berry, Neighbourhood Services and Community Safety Portfolio Holder (for item 6)

Officers present:

Garry Payne, Chief Executive (for item 4)

Marianne Hesketh, Corporate Director Communities (for items 4 and 5)

Carl Green, Head of Engineering Services (for item 6)

Peter Foulsham, Scrutiny Officer

Emma Keany, Governance Trainee

No members of the public or press attended the meeting.

1 Declarations of interest

None.

2 Confirmation of minutes

The minutes of the meeting of the Overview and Scrutiny Committee held on Monday 2 December 2019 were agreed as an accurate record.

3 Business Plan 2020-21

The Leader of the Council (Councillor David Henderson), the Chief Executive (Garry Payne) and the Corporate Director Communities (Marianne Hesketh) attended for this item. Marianne Hesketh submitted a report.

The Strategic Narrative, agreed at Full Council on 1 December 2016, had been refreshed, primarily to reflect the council's climate change responsibility. The principle of "working green" was to be incorporated in everything that the council did. However, Marianne Hesketh explained that there had been no fundamental changes.

The Business Plan had a slight change of focus under each of its three headings. The 'People' theme was more focused on empowering communities and not just health and wellbeing, the 'Economy' theme was more focused on town centres and 'Place' on climate change. Garry Payne added that the refreshed Plan was more strategic than had previously been the case; a number of the previous projects were now more appropriately included in Service Plans.

Councillor David Henderson made the point that within Lancashire, Wyre was leading on climate change, compared with other councils and that Wyre was encouraging other local authorities to respond to the climate emergency. Efforts were continuing, through the Hillhouse Enterprise Zone, to get more jobs in Wyre for local residents, to help reduce Wyre's carbon footprint.

A number of points were raised by members of the committee and questions asked. With responses, these included:

1 In terms of measures, it would be helpful to include the number of residents employed in Wyre and the length of the daily commute.

Response – travel to work patterns were measured every ten years within the national Census.

2 The Plan stated that one of the measures of progress would be "reduction in council carbon emissions" – should this measure not be about reducing carbon emissions in Wyre as a whole?

Response – only matters over which the Council had direct control should be included (childhood obesity, for example, had been removed as a measure for this reason).

3 Current baselines were needed for, for example, the number of trees planted, so that progress could be planned and measured.

Response – noted.

4 Concern was expressed about the loss of open space within the borough, and that this should be protected in the future.

Response – the up to date Local Plan would address this issue in the future. However, the Council was not in a position to rectify historical developments, although Wyre was one of the few councils in Lancashire to be actively investing in its open spaces.

5 Anti-social behaviour was a significant issue which might be helpfully

scrutinised by a task group.

Response – this was a valid point, but was a matter to be considered under the agenda item about the O&S Work Programme.

6 The revised Strategic Narrative referred to ensuring that the council's activities were net-zero carbon by 2050. This should actually be done as soon as possible and 2050 should only be viewed as an end date.

Response – noted.

The Chairman thanked Councillor David Henderson, Garry Payne and Marianne Hesketh for presenting the revised Business Plan and for the way in which they responded to the points raised.

4 Scrutiny of performance

Marianne Hesketh, Corporate Director Communities, responded to comments and questions about the role of the committee in scrutinising the Business Plan's Quarterly Performance reports. The committee made the following remarks:

- Anti-social behaviour (ASB) should be measured in terms of the number of cases successfully dealt with.
- ASB was such a significant issue that the committee might consider commissioning a task group on it during 2020/21.
- The progress of projects, as reported, was not always closely mirrored by the progress of the measures supporting the project.
- The measures that were reported sometimes changed from one quarter to the next, making a like-for-like comparison very difficult.

Marianne Hesketh made the following comments:

- Not all measures were measured quarterly, so not all were reported on in every report to the committee.
- A spreadsheet detailing the reporting frequency and showing past performance would be made available to members.
- Sometimes it was very difficult to identify things to measure. Some of the projects did not have measures.
- There was little in the Business Plan to make it clear which projects were designed to address the issue of ASB, apart from, "*Work with partners to improve the aspirations and resilience of our young people through programmes such as Positive Footprints*".

The Chairman thanked Marianne Hesketh for her comments, which had helped the committee's understanding of how it might scrutinise the performance and delivery of the Business Plan.

5 Flooding Task Group - review of implementation of recommendations

The Head of Engineering Services, Carl Green, submitted a report and, with

the Neighbourhood Services and Community Safety Portfolio Holder Councillor Roger Berry, presented it to the committee.

The point was made that some councillors had not been contacted regarding an on-going flooding event on 29 September 2019, although it had been agreed by the Cabinet on 28 November 2018 that a recommendation be approved for a system to be put in place to ensure that ward councillors were provided with all the relevant information about flooding events, in a timely fashion. Carl Green responded by saying that there was a lot of highways flooding that occurred at the same time; arrangements were in place to inform ward councillors once the plan was triggered, but on occasions there was a delay in triggering the plan. Members made the point that it was vital that they were kept informed with up to date information in such circumstances, in order to be able to respond helpfully to residents.

It was further noted that the current status of flooding was not always made available on the council's website, and this needed to happen reliably.

Councillor Roger Berry confirmed that flood alerts were not always received regarding roads and Wyre was reliant on others providing that information.

The Chairman thanked Councillor Berry and Carl Green for their report and for attending the meeting.

6 Overview and Scrutiny Work Programme 2019/20 - update report

The Corporate Director Resources (Clare James) submitted a report updating the committee about the delivery of the Overview and Scrutiny Work Programme 2019/20. The Scrutiny Officer (Peter Foulsham) provided a verbal update to the committee.

The three current task groups were progressing well and were likely to complete their reviews by the end of April.

The Management Board had recently had further discussions about the possibility of setting up two Sub-Committees of the O&S Committee. They had taken the view that matters relating to health and wellbeing were already adequately dealt with, within the Work Programme. They suggested that consideration might be given to dedicating one O&S Committee meeting each year specifically for matters relating to the police, crime and community safety. The committee agreed with this suggestion and that the March meeting, which had annually reviewed the Wyre Community Safety Partnership, would be dedicated for this purpose, with effect from 2020/21.

Members of the committee were invited to give some consideration to the possible contents of the O&S Work Programme 2020/21. There had already been several suggestions about possible topics (including town centres, the CAB and anti-social behaviour) but more detailed discussion would be required between now and the Committee meeting scheduled for 27 April 2020. The Corporate Management Team had been invited to comment and all councillors would also be consulted.

Councillors Emma Ellison and Howard Ballard had recently attended a two-day course entitled '*Leadership Essentials: Effective Scrutiny*', and they were asked to provide feedback to the Committee at the March meeting.

The Democratic Services and Scrutiny Manager, Roy Saunders, was due to retire at the beginning of April. Peter Foulsham had been appointed to the post with effect from 6 April 2020. Arrangements would be made about officer support to the Committee in due course. In the interim, Emma Keany would cover the next two meetings, on 16 March and 27 April 2020 respectively.

The Chairman thanked Clare James and Peter Foulsham for the report, and confirmed that O&S Committee meetings held in March each year would focus exclusively on the Community Safety Partnership and wider police, crime and community safety matters, commencing in the 2020/21 Municipal Year.

The meeting started at 6.00 pm and finished at 7.23 pm.

Date of Publication: 31 January 2020

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Annual Community Safety Report – 2019

SCOPE

Research and analysis for this document has been focused on the local priority areas and significant threats. Multi-agency data has been used to provide an objective understanding of key issues. This information has been obtained on the 4th February 2020, unless stated otherwise. Analysis is focused upon the Wyre CSP Priorities for 2019 based on the Strategic assessment completed in 2018 which are:

- Road Safety
- Victimisation
- Domestic Abuse
- Exploitation
- Substance Misuse – Alcohol & Drugs
- Anti-Social Behaviour
- Vulnerability

FINDINGS/SUMMARY

- During 2019, there were 7569 crimes recorded in the district of Wyre.
- The highest number of these offences were violence against the person, which accounted for 40% (3058) of all crime in the District.
- Domestic abuse accounted for 15% (1109) of all crime in the district.
- Alcohol was a factor in 7% of all crime.
- Under 1% of all crime was hate related.
- Anti-Social Behaviour has increased by 10%.

- **Performance Update**

Category	Performance	Performance Description
<i>All Crime</i>	7569 crimes recorded	Total number of crimes recorded in the Wyre area.
<i>Domestic Abuse Crimes</i>	1109 (15%)	Total number of domestic abuse crimes representing 15% of the total number of crimes committed. The most prevalent offences were assault without injury, followed by assault with injury and harassment. Approximately 20% of domestic abuse was alcohol related.
<i>Violence against the person</i>	3058 (40%)	Total number of violence against the person crimes representing 40% of the total number of crimes committed. The most prevalent offence was assault without injury, followed by assault with injury and malicious communications. Please note that those Domestic Abuse Crimes which involve violence against the person are included within the figure of 3058 crimes.

<i>Alcohol related crime</i>	(7%)	7% of crimes cited alcohol as being a factor which represents approximately 530 cases. Alcohol related crime was predominantly violence against the person.
<i>Hate Crime</i>	(1%)	1% of the total number of crimes were hate related, representing approximately 76 cases.
<i>Anti-social behaviour</i>	3044 (incidents)	There was a total of 3044 anti-social behaviour incidents during 2019, which represents a 10% (290) increase in anti-social behaviour in Wyre. Anti-social behaviour has increased Pan Lancashire. Anti-social behaviour was predominately nuisance ASB, followed by personal and environment. Almost 30% was youth related.

- Performance period is the calendar year 2019.

Wyre Council - Community Safety Partnership Work 2019

1. Anti Social Behaviour - As discussed in last year's report the Council, Youth Offending Team, Children and family well-being service and the Neighbourhood Policing Teams are meeting on a fortnightly basis with other partners as appropriate. During the course of 2019 ASB has been split into Adult and youth ASB with the meetings following on from each other. This means a partner agency such as the youth offending team only hears cases that are relevant to them and vice versa. These meetings are co-ordinated by Wyre Council's Environmental Protection and Community Safety manager. The cases that are brought to the group are generally complicated cases where a multi-agency response is required. A significant number of the adult related anti-social behaviour recorded, is related to inter neighbour disputes. These cases are extremely difficult to resolve, and it is not always clear who is the perpetrator and who is the victim. The role of the group is to assess the evidence presented by each agency at a given point in time and jointly decide an appropriate response/intervention in an attempt to manage the situation. With regard to youth ASB the group is in the main there to assist the police in managing specific individuals engaged in low level ASB. Partners can assist by delivering appropriate interventions on the basis of evidence collected by the police, who are the first respondent to youth related incidents. A tracker excel spread sheet is maintained for each of the groups recording current status, actions and intervention outcomes providing a detailed record of partnership involvement.

To give an indication of the type of discussions taking place in the Youth ASB meeting I would like to provide some case studies, without naming names as examples:-

An 11 year old child and brother believed to be accessing disused buildings and allegedly throwing rubbish into their next door neighbour's garden. The 11 year old is a subject of child in need plan, Children and family wellbeing service are involved and local diversionary activity is being sourced, child activity now being monitored.

A 16 year old child is suspected of being involved in anti-social behaviour throughout the community, Following discussions at the ASB group a place has been offered on the your choice school programme. Unfortunately the child has chosen not to engage with the your choice program, but for the time being ASB incidents involving the child have also stopped, child activity being monitored.

A 17 year old involved in Anti-Social behaviour throughout the community for a number of years, when under 16 parent of individual was served by Wyre Council with a Community Protection Warning Notice, when turned 16 a Community Protection Warning was served on the individual themselves and eventually because of breaches a Community Protection Notice was issued. The individual has now been prosecuted by the police as a result of further breaches and has started a referral order with the Youth Offending team, it is understood that the individual is now making good choices, ASB by the individual has stopped – individual activity is being monitored.

To give an indication of the type of discussions taking place in the Adult ASB meeting I would like to provide some case studies, without naming names as examples:-

Two neighbours living next door to each other intensely dislike each other as a result of a boundary dispute between the two parties (civil case between the two parties). Both neighbours complain about each other from time to time on a number of issues. Various Agencies have been involved and there is a long history, and the case does disproportionately use the resources of the all agencies involved. As a consequence the case has been referred to the ASB group where all the information held by the involved agencies is made available. At present limited enforcement can be taken by any agency because of a lack of useable evidence – situation is managed by agencies as best they can.

A tenant in a block of flats allegedly involved in behaviours such as banging on the walls, shouting and slamming of doors and alleged drug taking. Advice has been given to complainant(s) on collection of evidence and the use of noise app recordings. The provision of appropriate evidence will determine whether a Community Protection Warning notice can be issued. Currently waiting for evidence of alleged poor behaviour to be provided by complainants.

A householder living next to their neighbour alleges they are subjected to constant noise such as Dog barking, slamming of doors, shouting including the use of swearing and alleged drug taking. After investigation the dog barking issue seems to have been resolved, and both parties are willing to participate in mediation, which may help resolve their issues.

A drunken aggressive rough sleeper causing anti-social behaviour in a Wyre Town centre, Wyre Homeless team engaged with individual under the No second night out scheme, offered support to return to his native Hull. Individual did not take up the support offered and continued to cause anti-social behaviour in the town Centre. Community Protection Warning Notice issued by Wyre Council tackling the anti-social behaviour exhibited. Anti-social behaviour continued police arrested individual and case heard in court where police applied for Criminal Behaviour Order mirroring the requirements of the earlier Community Protection warning notice. The rough sleeper left the area.

2. **Wyre & Fylde Integrated Team** - During 2019 The Wyre and Fylde Integrated team has been set up and implemented to deal with vulnerable individuals which is also a priority for the Community Safety Partnership. The Integrated team is co-ordinated by Wyre Council Health & Early Action partnership officer. The team is relevant to Community Safety because unfortunately some vulnerable individuals can also be responsible for criminal / anti-social behaviour. As part of an integrated response to these individuals the integrated team seeks to get to the underlying cause of the poor behaviour and provide appropriate support / care from relevant agencies to address the underlying cause of this behaviour. It is hoped that given the right level of support and care poor behaviour can be prevented. Where support is offered and not accepted the case may where appropriate be referred to the anti-social behaviour group for their consideration. A tracker excel spread sheet is maintained recording current status, actions and intervention outcomes providing a detailed record of partnership involvement.
3. **Develop Mobile Camera Evidence Collection capability** – The mobile cameras are now being utilised for location based anti-social behaviour incidents. A review will be undertaken during the course of the financial year 2020.
4. **Act Awareness Events** – During 2019 the Community Safety Partnership applied for funding from the Police and Crime Commissioners Office to deliver two Counter Terrorism Act awareness events in the Wyre area. A security advisor from Lancashire constabulary gave an insight into the NaCTSO (National Counter Terrorism Security Office) “ACT Awareness Campaign”; in order to increase resilience within Wyre communities. During the events attendees were provided with information on the current threat and were guided on what to do, should you find yourself involved in a serious incident. They were also given tips and information on how to identify and anonymously report any suspicious activity. The funding was used to promote the sessions specifically amongst the business community with a letter being sent to every business in the Wyre area. The sessions were delivered in February at the Civic Centre in Poulton and Marine Hall at Fleetwood.
5. **CCTV** – During 2019 the CCTV system started to experience some problems with the quality of the pictures being transmitted from the cameras to the control room which is thought to be related to the available broadband.

The Community Safety Partnership applied to the Police and Crime Commissioners Office to use the remaining available grant funding of £6942 to help fund a CCTV upgrade following investigatory works currently being undertaken by Wyre Council ICT team.

The aim of the project will be to improve the sustainability of the current CCTV system by improving broadband connections into the Council, and where possible with the funding from the Police and Crime commissioner’s office and available Wyre Council CCTV budget start to upgrade the systems analogue camera’s (which are in the process of being phased out) to digital cameras.

In addition during the course of the year we have produced a report detailing the activity of the system over the last 4 years – Appendix A. It is the intention that this

report will be produced annually to provide an indication of the activity of the CCTV control room.

- 6. Pan Lancashire Hate Crime Strategy/ Prevent / Modern Slavery** – The Head of Community Safety and Environmental Health attends a Pan Lancashire meeting on hate crime and Prevent. As a District Authority Wyre Council's and CSP partners other than the police, main responsibility is about identifying individuals and referring individuals to appropriate services. During 2019 Wyre Council have reviewed and produced a draft safeguarding policy, which includes references to the above work streams. Once the policy is agreed plans are in place to role out training on the policy and to update the Wyre Council Intranet with safeguarding information. The safe guarding policy is also linked into the Wyre and Fylde Integrated Team, it is hoped that by intervening early safeguarding thresholds can be avoided.

- 7. White Ribbon** – The aim of the campaign is to end male violence against women, once and for all by challenging male cultures that lead to harassment, abuse and violence. This year Wyre Council have worked closely with the YMCA Fylde coast leisure centres, who have displayed banners and posters in all their Wyre based leisure centres. In addition during the White Ribbon days of action campaign in November a mini football tournament was held with teams from the Police, Fire and Rescue, YMCA, Active Lancashire and Wyre Council competing for the White Ribbon Cup. The tournament was won by the Police and social media was utilised to spread the white ribbon message. It is hoped that the event could become an annual event.

- 8. Community Engagement** – In November 2019 the police and the licensing team conducted a multi-agency night safe operation in Poulton. Officer from both the Council and Police Licensing teams visited each licensed premises to check that the trade was ready for Christmas. There are plans to repeat the operation in other areas during the course of 2020.

- 9. Violence Reduction** – During the course of 2019 knife crime was raised as a serious concern nationally and the Lancashire Police and Crime Commissioner has received a £1.16M grant to establish a Pan Lancashire Violence Reduction Unit. A Violence Reduction Unit Leadership Board has been established to provide oversight and governance of the programme and to ensure that links are in place with other current multi- agency work programmes addressing similar or complementary issues.

Part of this work has been to place knife bins throughout the County, removing knives off the streets can only help with reducing violence, 2 of these bins have been located in Fleetwood.

The Violence Reduction Unit is working to tight timescales and a draft strategy and needs assessment for the unit has been produced and two consultation events were held in February.

This work is an exciting opportunity to fuse together key pieces of work with a view to improving public health outcomes, preventing vulnerability and therefore reducing

demand across the public sector. It will focus on working with Lancashire communities to achieve this wherever possible. The Violence Reduction Unit will operate with a Trauma-Informed approach and ensure that the impact of Adverse Childhood Experiences (ACEs) is understood and are taken into account.

In order to maximise the benefits of this Pan Lancashire approach Wyre Community Safety partnership needs to be fully engaged in order to ensure Wyre residents can access appropriate support. It will be especially relevant to youth cases coming to the attention of the ASB meeting. For further information see the briefing report in appendix B.

CCTV Service

Annual Report

April 2015 – March 2019



www.wyre.gov.uk

In June 2011, Wyre Council implemented a centralised CCTV system relocating the town centre CCTV equipment based in local police stations to the Civic Centre, Poulton.

The purpose of the CCTV system is to help provide a safe and secure environment for the benefit of those who visit, work or live in the Wyre area.

The control room has strong links with Lancashire Police who's officers regularly attend the unit to access evidence to support their investigations.

Wyre's CCTV section is managed by Wyre Council whom operate the system through a volunteer program. Each volunteer undergoes training to industry standard and are thoroughly vetted through a Disclosure and Barring Service check.

The Council is a member of the CCTV Managers Association Network which provides advice and guidance around new standards, policies and procedures in relation to CCTV.

The CCTV service faces challenges ahead due to a decline in external funding.

The CCTV maintenance contract for 2019-20 was renewed to Blackpool Council.

The CCTV service looks forward to working with our partners and contributing in keeping our towns safe.

Volunteering as a CCTV operator



Over the last four years the Wyre CCTV section have seen a flurry of new volunteers joining the committed team of operators. The volunteers carried out a stunning 13528.52 hours of CCTV live monitoring over the years specified.

If you think you have the skills to be a CCTV volunteer operator please use the link attached: <http://CCTV>

Camera Network

Wyre Council

Fleetwood Town Centre & Promenade - 13

Cleveleys Town Centre & Promenade - 6

Poulton Town Centre - 7

Garstang Town Centre - 4

Satellite Sites

Marine Hall - 4

Fleetwood Market - 17

Thornton Little Theatre - 4

Civic Centre - 13

Copse Road Depot - 12

Chatsworth Depot - 9

Mobile Bus - 2

Mobile Cameras - 2

Body cameras - 2

Drone - 1

Fylde Council

Wyre Council has a service level agreement to provide a comprehensive town centre monitoring service to Fylde Council. Their town centre cameras are located at Kirkham 3, Lytham 4 and St Anne's Town 8

April 2015 - March 2019

Our Performance | Wyre

For all CCTV enquires use the contact below :-
 Email - wyre.cctv@wyre.gov.uk
 Tel - 01253 81000

From April 2015-March 2019 the control room dealt with 4662 incidents. Outlined below are the main types of incidents that the CCTV control room volunteers deal with on a regular basis.

Anti-Social Behaviour

F	C	P	G
281	48	126	7

Violence Against the Person

F	C	P	G
36	33	29	3

Stolen Asset Offences

F	C	P	G
95	86	23	2

Alcohol Related

F	C	P	G
118	28	169	10

Vehicle Related

F	C	P	G
500	922	807	39

Missing/Vulnerable Persons

F	C	P	G
230	154	118	5

Drug Related

F	C	P	G
29	6	14	0

Suspicious Activity

F	C	P	G
139	72	44	3

Other/Observations

F	C	P	G
240	78	150	18

Police Data Apr15-Mar19

Year	2015/16	2016/17	2017/18	2018/19
Crime	4877	5481	6568	7484
ASB	4082	4037	4045	2691

F	Fleetwood
C	Cleveleys
P	Poulton
G	Garstang
Number	Number of incidents

Incident Type	Definition
Anti-Social Behaviour	Unacceptable behaviour that causes harm to a community/environment
Violence Against the Person	Assault, harassment and other offences that harm a person
Stolen Asset Offences	Theft, shoplifting, robbery and burglary
Alcohol Related	Drinking on the street, drunk and disorderly behaviour as well as being under the influence
Vehicle Related	Highway obstruction, road traffic collisions, dangerous driving and taxi rank incidents
Missing / Vulnerable People	Vulnerable children and adults and missing people
Drug Related	Being under the influence, drug dealing and possession.
Suspicious Activity	Behaviour that is a cause for concern.
Other	Criminal damage, monitoring of cash in transits to ensure they have a safe passage, general observations and other incident types that has not been listed.

Case Study: CCTV in Action

The case studies are of actual incidents described by the CCTV operators.



1 During a routine camera patrol one evening in March 2015 in the vicinity of Lord Street Fleetwood, a CCTV operator noticed a male acting unpredictably and approaching members of the public, making them flustered. One passing male engaged in conversation and was viciously attacked by this male. The victim was knocked unconscious and the perpetrator proceeded to search through his trouser pockets. Immediately the operator advised the Police who sent out a Patrol. Members of the public went to the aid of the victim but it appeared to the operator that these persons had thought the male had, had some sort of accident and hadn't seen the incident in full. The offender started to move away from the victim and proceeded to leave the area in the direction of London St towards a back alley. The Police arrived on scene and the officers were given a running commentary from the CCTV operator. One of the officers located the offender and brought him back into view of the CCTV camera so the operator could identify the suspect. The victim suffered quite extensive injuries to his throat. The male was subsequently arrested and served a substantial custodial sentence. This was an unusual case in the fact that only the CCTV operator had seen the incident ensuring the offender did not get away with his crime.



2 In February 2019 there had been a large number of ASB issues in Cleveleys. Whilst monitoring Cleveleys bus station CCTV observed two females carrying two 5ltr cans of paint. The two females proceeded to throw the paint on to the floor and deface the mural which was located to the back of the bus station with the paint. CCTV alerted the Police who were advised of the situation on arrival the Police were directed towards the tram stop by the CCTV operator as the main offender had made her way to there. The Police confiscated the two 5ltr pots of paint and took the female home.

In March the same female was identified as using a spray can to graffiti various areas around Cleveleys town centre area. Due to the vigilance of the CCTV operator good facial and CCTV evidence of this second incident was caught on camera.

The Police requested the footage for both incidents which helped them with their enquiries.

April 2015 - March 2019

Our Performance Continued | Wyre

Cam Number	##
Number of incidents	##

Fleetwood

1	2	3	4	5	6	7
383	424	655	496	398	449	391

8	9	10	11	12	13
358	373	472	444	520	458

Poulton

1	2	3	4	5	6	7
654	313	452	401	273	293	284

Cleveleys

1	2	3	4	5	6
252	289	364	991	421	195

Garstang

1	2	3	4
33	38	30	37

Outlined above are the amount of incidents logged per camera, more than one camera may have been used per incident.

A total of 987 viewing were completed which lead to 193 evidential copies being produced.

Users of the System:

Wyre Council	487
Police	425
Insurance Companies	8
Fire Brigade	7
Subject Access	59
Blackpool Transport	1



Town	Viewings	Downloads
Fleetwood	431	81
Cleveleys	174	38
Poulton	341	61
Garstang	41	13

Want to know which cameras are where? Visit - http://www.wyre.gov.uk/info/200386/crime_antisocial_behaviour_and_nuisance/579/wyre_town_centre_cctv
OR use the QR code to the right -



Shop Watch Scheme

The Shopwatch Radio Scheme is a proactive tool to assist Shop/Store owners and their staff to protect themselves and their property.

The Fleetwood and Cleveleys Shopwatch Scheme had run successfully for many years until the retirement of the Licence Holder. In 2018 Lancashire Police secured funding from the following partners Fleetwood Town Council, LANPAC, Wyre Community Safety Partnership (WCSP) and the Police Crime Commissioner (PCC). This funding not only enabled the relaunch of the Fleetwood scheme but also enabled the scheme to be upgraded to a digital system. The new system officially went live on Saturday 1st December 2018.

In March of 2019 Philips Jewellers, Cleveleys Chamber of Trade, Lancashire Police and Wyre Council worked together to relaunch and upgrade of Cleveleys Shopwatch Scheme. Funding was secured from LANPAC and Wyre Council.

I am glad to say both schemes continue to grow and have had many successful outcomes.



Operators dealt with
44 Fleetwood,
60 Cleveleys,
5 Poulton,
1 Garstang shoplifting
incidents between
April 2015 - March
2019

Shop Watch Incidents

1 One afternoon the Shop Watch radio sparked into action regarding a shoplifter who had made off after assaulting store staff in Cleveleys. CCTV operators panned their cameras on to the location and spotted the male running through the town centre, in hot pursuit was one of our local buskers who managed to retain the items the offender had stolen. The CCTV operator was able to relay the offenders location which was now in the tram stop. Shop Watch members were able to detain the offender on York St until a police patrol was able to attend and arrested the male on scene.

2 In January 2019, operators located a prolific female shoplifter on Lord St, Fleetwood who had broken her bail conditions by entering the town centre. The operator instantly made all Shop Watch users aware of her presence. The operator advised the police who immediately attended the scene and arrested the female.

Are you a retailer? Interested in becoming a Shopwatch member?

Contact

Fleetwood Shop Watch

2216@Lancashire.pnn.police.uk

Cleveleys Shop Watch Co-ordinator

Daniel Thornton,
Phillips Jewellers
57C Victoria Rd West,
Thornton - Cleveleys
FY5 1AJ

E| Cleveleysshopwatch@gmail.com

T| 01253 856131

How do you make a complaint to Wyre Council? Visit -
http://www.wyre.gov.uk/info/200340/complaints_and_compliments

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Lancashire Violence Reduction Unit

Briefing – February 2020

Introduction

Lancashire Violence Reduction Unit is preparing to enter its second year.

We have team members representing youth offending teams, schools and colleges, public health, police, children’s social care, probation community safety partnerships, Lancashire PCC, Lancashire County Council and the NHS.

Our vision is for every person living or working in Lancashire to feel and be safe from violence and violent crime.

Check out our strategy consultation and VRU launch events, details at the end of this briefing.



Members of the Lancashire Violence Reduction Unit team

Little book and beyond!

Some of the VRU team are members of a writing team that has written a successful book to explain the lifelong effects of unrecognised and untreated trauma on young people called, “The Little Book of ACEs”.

The book is written to raise awareness, support training in workplaces and initiate community conversations that consider the impact of adverse childhood experiences throughout a person’s life.

The book aims to spark and inform wider community conversations to mitigate against the consequences of existing ACEs and prevent further occurrences.



The book has been distributed across Lancashire public services via the [LSCB website](#) and nationally by NHS England. The World Health Organisation is looking to translate it and distribute globally.

The book contains information about ACEs, resources to use to help explain them, case studies and some principles to consider around prevention and management. There is a follow up being drafted called “The Slightly Bigger Book of ACEs” which will take a similar approach to explore how to prevent and manage ACEs across communities and society.

Alongside these two books a further VRU writing team is currently developing “A Little Book of Reducing Violence” which explains the Lancashire VRU commitment to evolving preventative work alongside enforcement strategies. It is hoped that this will be available in the Spring.

Download your copy of [The Little Book of ACEs](#).

ROC Conversations

The first ROC Conversation is taking place on 12th February at Turf Moor in Burnley, with a further event planned in Skelmersdale on 24th March 2020.

These community conversations have been commissioned to hear the voice of people within the community, identify issues and what will make a difference within neighbourhoods.



Grants for Community Projects

Eleven community organisations are starting to deliver a range of programmes into schools, colleges and community areas to help prevent and tackle violence and knife crime issues.

Fleetwood Town FC Community Trust were successful in securing funding to deliver programmes into primary and high schools and the pupil referral unit in the Wyre area.

In Preston two organisations received funding with **Empower The Invisible** delivering street based youth and community projects while **Preston United Youth Development Programme** will deliver workshops with young people in the Broadgate and Kingsfold area as well as train up a number of peer mentors to support ongoing work across the two areas.

In the Blackburn with Darwen area three organisations are working together with the local authority youth services and the **Youth Offending Team** to deliver programmes into schools, colleges and in the community.

Blackburn Youth Zone will be offering taster opportunities for young people with a focus on

boxing. **Inspire Motivate Overcome (IMO)** will work in schools and community bases to deliver workshop sessions and Blackburn with **Darwen Healthy Living** providing a peer mentoring programme including training in first aid skills.

In West Lancashire **The Liberty Centre** will be delivering the WOW Programme to young people who have dis-engaged with or become demotivated at school.

The Lancashire Colleges received funding to deliver workshop programmes to students at 11 of their colleges across Lancashire. These are being delivered by Byron Highton, brother of knife crime victim Jon-Jo Highton.

People Empowering People (PEP) received funding to build on the Knives Take Lives programme delivered last year and develop education resources and videos to be available to use in schools across Lancashire.

Whilst most schools programmes are focussed on high schools and colleges, two organisations were successful in securing funding to deliver bespoke programmes into primary schools. **AFTA Thought** will be using a drama based approach to deliver key messages to Key Stage 1 and Key Stage 2 pupils while **Every Action Has Consequences** will be using the story of the Adam Rogers to teach about the serious impact that violence can have.

Supporting prisoners and their families

Work is progressing to develop a model of work with prisoners and their families.

The VRU team have visited HMP Parc to look at their approach. We were impressed with their partnership model between the prison and local schools, where children are supported by schools to visit incarcerated parents and undertake work together.



HMP Lancaster Farms

We are looking to pilot this within Lancashire on a voluntary basis, starting with HMP Lancaster Farms. Selected prisoners will undertake a programme designed to support the development of understanding of healthy relationships. Work will be undertaken with their family to support them using partners in the community and, where relevant, linking in with the local schools.

The aim of the pilot as a whole is to reduce the impact of parental incarceration on children and improve resettlement outcomes for prisoners and their families.

Training and support will be provided to teachers taking part in this pilot. This training will also use a book written by young people in Lancashire who have had the experience of a parent who has gone to prison.

This text has been developed from work completed by serving prisoners and will be available as a resource for schools and prisons across the county.

This is a holistic approach to an issue that is key to the underpinning experiences of adverse childhood experiences, trauma and separation and contributes to safer, more resilient communities. Outcomes will be carefully measured and evaluated.

Knife Crime

Operation Edge has continued across Lancashire to support local policing teams, targeting activity

in hotspot locations, predominantly on Friday and Saturday nights.

Increase in stop and search

There has been a 108% increase in the use of police stop and search powers between 1st April 2019 and 31st Jan 2020 compared with the same period the year before.

The knife arches were deployed to support Christmas and New Year operations and during one night whilst supporting the night time economy operation in Lancaster, one reveller commented that they “have never felt safer” due to the additional police presence.



Members of the public passing through a knife arch

Knife bins

Following the introduction of two knife surrender bins outside community centres in Skelmersdale, a further 16 bins have now been installed across the county. Already, a large number of knives and weapons have been surrendered and these will now be safely destroyed.



A police officer alongside one of the new knife bins.

National knife surrender

Operation Sceptre, the national knife surrender will take place between 23rd-29th March 2020.

An evidence-based approach

Liverpool John Moore's University have been commissioned to complete an academic evaluation of the knife crime assets and projects to enable an evidenced based assessment of their future use.



Public health approach to tackling violence

Members of the VRU attended the College of Policing public health and prevention event at Ryton on Dunsmore.

Over 100 prevention leads from English, Scottish, Welsh and Northern Irish policing areas attended. They heard about some of the fantastic work that's being done across all four nations around trauma informed practice, public health approaches and early intervention.

Lancashire VRU colleagues presented to delegates around the pan-Lancashire approach to trauma informed practice.



Finally, the College of Policing launched the seven "principles of a public health approach to policing" which have been prepared with Public Health England and officers from Lancashire.

MARAC Review

The MARRAC (Multi-Agency Risk Reduction and Co-ordination) process is being replaced with a new model which is nearing rollout in central and south Lancashire.

The team are currently in the final stages of planning, which includes formulating an operating protocol and agreement between agencies - this is currently being sent to partners.

Once this is complete the team will embark on their communications plan which will see them speaking to managers and practitioners in the areas of Preston, Chorley, South Ribble and West Lancashire.

This will give the opportunity to show partners the model and how it will integrate with the work within these areas. The team have gained two new members in the past four weeks from the National Probation Service and children's social care which will provide some essential resources for an important time for the implementation.

Save the date!

Strategy Consultation event

Have your say on the Lancashire Violence Reduction Unit strategy.

Tuesday 25th February: 9.30am - 11.30am

<https://www.eventbrite.com/e/90151163557>

Lancashire Violence Reduction Unit launch

Come and join us for our official launch.

Afternoon of Friday 27th March, 2020

UCLAN Preston Campus

Lancashire Violence Reduction Unit

County Hall, Preston, Lancashire
lancsvru@lancashire.pnn.police.uk

Town Centres Business Support

Purpose

The purpose of this briefing note is to inform Overview and Scrutiny members of the current support which Wyre Council provides for businesses and town centre support and to put forward a draft scoping document for the Town Centres Task Group.

Background

One of the ambitions in the Council's Business Plan 2019-2023 is to "Support economic growth by attracting investment to Wyre and by supporting businesses to prosper". Some of the measures used include the take up of employment land, the number of businesses supported, and monitoring town centre vacancy rates.

Current support offered By Economic Development Team

The Economic Development team undertake a range of activities to help and support local businesses including supporting new and existing businesses and delivering the Wyre local growth plan. This is a document which sets out our economic objectives and aspirations for the borough.

There are a number of services that we offer free to local businesses to help them develop in the right way and support the local economy:

- Premises/land search available on request
- Referral to local business support services
- Access to local economic data
- Personal visit from a dedicated council officer by request
- Link to local business networking group Wyred Up
- Access to local knowledge and contacts
- Do we also produce a newsletter?

We also offer support to any potential businesses looking to relocate, or invest in Wyre:

- Assist in finding suitable employment land
- Referral to local business support services
- Access to local economic data
- Advice and knowledge about Hillhouse Technology Enterprise Zone (benefits could include business rates relief for five years or enhanced capital allowances).

Once contact is made (telephone, face-to-face or e-mail enquiry), an Initial Business Enquiry Form (see attached) is completed to include query details, advice given, and next steps to be taken.

Businesses can then be referred/introduced to support available from outside the Council including (but not limited to): Boost Lancashire, Growth Lancashire, Federation of Small Businesses, North & Western Lancashire Chamber of Commerce and Lancaster University.

The Council can also support businesses to write their Business Plan by offering a Business Plan template (see attached).

Existing Town Centre Support - Fleetwood

The Economic Development team continue to work closely with Fleetwood Trust. Currently assisting new start-up (Relax and Re-mind) in Fleetwood town centre, introducing to Boost Lancashire and Lancaster University Health & Innovation campus.

Fleetwood is, however, benefitting from the main support with three ongoing bids for Government Grants to both improve the environment and regenerate the town by focussing on projects that will benefit and stimulate new business in the town centre.

These include the Governments High Streets Heritage Action Zone Programme (HSHAZ), Coastal Community Funding Round 5 and the Future High Streets Fund (FHSF).

High Streets Heritage Action Zone Programme

The High Streets Heritage Action Zones Programme is a nationwide initiative designed to secure lasting improvements to our historic high streets for the communities who use them. It is funded by the Ministry of Housing, Communities and Local Government (with a contribution from the National Lottery Heritage Fund) and is run by Historic England. The Programme goal is making the high street a more attractive, engaging and vibrant place for people to live, work

and spend time. The High Streets Heritage Action Zones Programme will do this through three complementary strands: (a) undertaking physical works to buildings, including repair, reinstating lost features, supporting the conversion of historic buildings for new uses and improvement of shared spaces, drawing on the lessons learnt in Streets for All, (b) facilitating cultural activities and events celebrating the history of the high street and its importance to local communities over the generations and, crucially, (c) giving local communities a key role in deciding what works they want to see happening on their high street and what sort of place they want it to be.

Our project proposal 'Developing Fleetwood's Heritage Quarter' has been successful in reaching the Programme Design stage, and Historic England has been working with us to develop the scheme which was submitted in January. The fund applied for was £2m to look at developing the 'heritage quarter' in Fleetwood and identify this as the main arrival point for the town. We expect to hear whether our bid has been successful very shortly. This will complement the Future High Streets Fund, which will aim to look at the re-development of the high street/town centre.

Coastal Community Funding Round 5 (CCF5)

The council was successful in securing a CCF5 grant of £772,085, which will go towards a £1.22m project called 'Joining Up the Wyre Coastline Economy'. The vision is to link the coastal economies of Cleveleys and Fleetwood by strengthening ties between key visitor attractions using digital signage and an interactive app. The project includes the refurbishment and modernisation of Fleetwood Market to create new units and pop up stalls and space for start-up businesses.

The Coastal Community Fund will be split across five key projects:

- Development of the outdoor market space at Fleetwood Market. Introducing new stalls, a new seating/entertainments area, cultural calendar, new signage and resurfacing of the ground
- Redevelopment of 220 sq. metres of currently vacant first floor flats above Fleetwood Market to develop creative/shared studio space for new start-ups
- Internal improvements to the market, including the creation of two accessible studio spaces for people with disabilities
- The development of an interactive trail that would encourage visitors to our attractions via an app that can be downloaded to a mobile device. This would promote our attractions and also encourage outdoor activities and healthy living
- The installation of new digital signage from Cleveleys to Fleetwood providing information on local events/interactive trail

Progress is going way towards this project and the studio space, Market House Studios is due for completion by end of March 2020.

Future High Streets Fund

The Future High Street Fund is a key element of the Government's plan to help high streets to evolve and adapt to changing times. They want to see thriving places created where the community feels engaged, and vibrant town centres where people live, shop, use services and spend their leisure time.

We have been successful in getting through the first stage of the application process and are now developing a full business case for funding. During Phase 2, revenue funding is allocated to support the development of high street strategies which include specific project plans and associated business cases setting out how they will regenerate these places.

The objective of the fund is to renew and reshape town centres and high streets in a way that improves experience, drives growth and ensures future sustainability.

The fund will contribute up to a maximum of **£25 million** to each successful place. However, they expect a range of project sizes to come forward, many of which are in the region of £5-£10 million per town centre.

Our bid highlighted the number of challenges that are faced by Fleetwood town centre such as: it has 15.5% unit vacancy level in Fleetwood town centre compared to UK average of 10.4%; buildings are generally of poor quality; limited usable public realm; accessibility of Fleetwood; deprivation issues, etc.

Our vision is for a more concentrated high street that meets the needs of the local community and is attractive to the wider visitor economy. Fleetwood Market will be an anchor point for the transformation.

Key areas that are being developed as part of the Phase 2 business case:-

- Connectivity
- Accessibility – traffic routing and pedestrianisation
- New and Improved Public Realm
- Retail offer
- Culture and Heritage – linked to Heritage Action Zone
- Business and skills
- Digital and Eco-innovations

The Council has been awarded a development grant of £150,000 which has mainly been used to commission a Town Centre Masterplan and to recruit consultants to help produce the full business case.

A Town Centre Partnership Board has been set up which is made up of key partners that all have an interest in the redevelopment of Fleetwood high street.

In January the Council submitted its draft business case in support of the Future High Streets Fund bid. This draft document provided an outline of projects and interventions in-line with the emerging Masterplan; the total ask is likely to be in the region of up to £25m. Feedback from Ministry of Housing, Communities & Local Government (MHCLG) is anticipated which will help to inform the final business case which is to be submitted by 30 April 2020.

Monitoring Undertaken

In January 2020, retail monitoring was carried out across the main town and key settlement centres within the borough, establishing that Wyre had 96 empty shops out of 1,100 shops, that is, an average rate of 8.73% vacant units across its main town centre areas (see attached). The total number of units has increased from 1047 in July 2019, due to the inclusion of Great Eccleston and Knott End, where previously only Cleveleys, Fleetwood, Garstang, Poulton-le-Fylde and Thornton were monitored. Of the main town centres Garstang has the lowest vacancy rate, at 3.8%, whilst Fleetwood has the highest by a significant margin 15.63% compared to the next highest, Cleveleys, at 8.86%. Poulton Le Fylde and Thornton have vacancy rates of 5.92% and 5.66% respectively.

The vacancy rate overall is slightly lower than the previous year. It is also below the North West average of 11.6% and the national average of 9.8%. Looking at the 5 towns that were previously monitored there has been a reduction in vacancy rates since July 2019 for Fleetwood, Garstang, Poulton-le-Fylde & Thornton. Cleveleys was the only town centre to see an increase since last it was monitored.

Analysis is currently being undertaken in order to ascertain specific areas where there has been a significant increase/decrease in vacancy rates, and what trends or reasons for these changes can be identified.

Town Centres Task Group - Scoping Document

A draft scoping document for discussion and amendment is attached as Appendix A.

Report author:



David Thow
Head of Planning Services

Town Centres Task Group - Scoping Document

Review Topic	Town Centres
Chairman	To be confirmed
Group Membership	To be confirmed
Officer Support	Emma Keany, Democratic Services Officer
Purpose of the Review	To review the way in which the Council supports the Borough's Town Centres and to make recommendations for improvements.
Role of Overview and Scrutiny in this Review (mark all that apply)	<p>Holding Executive to account – decisions <input type="checkbox"/></p> <p>Existing budget and policy framework <input type="checkbox"/></p> <p>Contribution to policy development <input checked="" type="checkbox"/></p> <p>Holding Executive to account – performance <input checked="" type="checkbox"/></p> <p>Community champion <input checked="" type="checkbox"/></p> <p>Statutory duties / compliance with codes of practice <input type="checkbox"/></p>
Aims of Review	<ul style="list-style-type: none"> • To understand what the Council is already doing to help support small businesses and the Borough's Town Centres • To identify ways in which the Council could improve its support for small businesses and the Borough's Town Centres • To make evidenced recommendations to the Cabinet
Methodology	<ul style="list-style-type: none"> • Interviewing witnesses at task group meetings. • Reviewing documentation. • Site visits • Internet research. • Benchmarking with other similar councils (CIPFA family group)
Scope of Review	The review is limited to the consideration of the actions that Wyre Council can take in support of small businesses and the Borough's Town Centres
Potential Witnesses	<ul style="list-style-type: none"> • Planning and Economic Development Portfolio Holder • Head of Planning Services • Senior Planning and Regeneration Officers • Theme leads – Wyred Up

Documents to be considered	Quarterly Performance Statements
Risks	Raising unreasonable expectations.
Level of Publicity	Medium.
Indicators of a Successful Review	
Intended Outcomes	
Approximate Timeframe	3 months
Projected Start Date	May/June 2020



Report of:	Meeting	Date
Marianne Hesketh, Corporate Director Communities	Overview & Scrutiny	16 March 2020

<p>Council Business Plan – 3rd Quarter Performance Statement 2019/20</p> <p>October - December 2019</p>
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1. Purpose of report

- 1.1 The dashboard style report (attached) gives a quick reference to quarterly progress against the council’s business plan projects and measures, along with commentary where issues have been identified.

2. Project Updates

- 2.1 There are now 26 Business Plan projects split between the three ambitions within the Business Plan – Economy, People and Place.

- 2.2 The majority of projects are on track with just four showing Amber with minor issues:

- The implementation plan for Hillhouse Technology Enterprise Zone is behind schedule but it is hoped that this will be finalised during the last quarter of the year.
- The preparation of the Economic Development Strategy is behind Schedule and has been reprioritised due to a number of other projects being delivered by the team e.g. Future High Street Fund.
- Little progress has been made on exploring options for a commercial partner for Marine Hall over the last quarter due to priority being focused on operational service delivery including delivering Coastal Community Funding (CCF) Round 5 on improvements to Fleetwood Market.
- The implementation of the Citizen Access Portal has seen issues around integration processes relating to the upgraded Bartec Waste Management software system, Northgate CAB and CAR, and the Civica payments system. However much of the content for the new website is now ready as are the vast majority of e-forms. The construction of e-processes from start to finish has started

and a number are already working on "test" without issue. No go live date has yet been set but it is hoped to be by summer 2020.

3. Performance Updates

3.1 There are fewer measures reported this quarter as those with no data available are either annual or bi-annual collection so have not been included.

3.2 Of the 15 Measures included on the report ten have a Green status and five Red, further information regarding those showing as Red are set out below.

- Take up of Employment Land - It should not be expected that there will always be take up of employment land in every quarter or indeed in every year. The Local Plan sets a requirement of 43 hectares over the Local Plan period 2011 - 2031. This equates to an annual figure of 2.15 hectares and in turn a quarterly figure of 0.54 hectares and it is not unusual that there is no take up of employment land in any one particular year. It is hoped that a couple of sites under construction may be completed for the final quarter but monitoring for this year has shown a drop in completions compared to previous years.
- Out of work benefit claimant count – There are no significant business closures to report and the DWP attribute the increase in out of work benefit claimants to the period incorporating the end of the holiday season.
- Number of leisure centre visits – There have been a number of new gyms and health and fitness facilities which have opened across Wyre in the last 12 months and this increased competition in the area is likely to have had an adverse impact on YMCA visit figures.
- Take up of the FYI Directory by Wyre residents - There are now two additional directories – Our Lancashire and a Lancashire & South Cumbria NHS Directory. Groups are being actively recruited to those directories which is affecting the use of the FYI directory.
- Number of people attending outdoor activities – The numbers this quarter have been very much affected by the poor weather with visitors not wanting to get wet and/or walk on very muddy or waterlogged routes.

Financial and legal implications	
Finance	<i>There are no financial implications</i>
Legal	<i>There are no legal implications</i>

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x

Processing Personal Data

If the decision(s) recommended in this report will result in personal data being processed, a privacy impact assessment (PIA) will have been completed and signed off by the council's Data Protection Officer before the decision is taken (as required by the General Data Protection Regulations 2018).

report author	telephone no.	email	date
Marianne Hesketh	01253 887350	marianne.hesketh@wyre.gov.uk	3 March 2020

List of background papers:		
name of document	date	where available for inspection

List of appendices

N/A

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Key Projects	
G	On schedule/target;
A	Minor issues
R	Major issues/Not Started

Key Measures	
G	Improving or in line with expectations
A	No significant change or comparable data unavailable
R	Worsening



Economy

Projects	
Implement the Wyre Local Plan 2011 – 2031	G
Deliver the implementation plan for Hillhouse Technology Enterprise Zone	A
Develop an Economic Development Strategy	A
Support our partners in the roll out of full fibre infrastructure on the Fylde Coast	G
Deliver our commercial strategy projects	G
Deliver the asset management programme of work	G
Explore options for a commercial partner for Marine Hall	A
Deliver our Digital Wyre strategy including the implementation of a Citizen Access Portal	A

Measures	
Take up of employment land	R
Number of businesses supported	G
% growth in business rate base at the Enterprise Zone	G
Out of work benefit claimant count	R
% of e-contacts as a % of total contacts	G



People

Projects	
Develop and deliver new pilot projects with the three GP health neighbourhoods for Wyre – Fleetwood, Wyre Integrated Neighbourhood and Wyre Rural Extended Neighbourhood	G
Deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well	G
Work with Lancashire County Council to create and deliver new local Housing and Support Schemes	G
Maximise opportunities from the Better Care Fund to support older people and people with disabilities to stay in their own homes	G
Care and Repair (Wyre and Fylde) will identify need and supply a range of community equipment for vulnerable residents	G
Host and support the Wyre and Fylde Integrated Team	G
Review our safeguarding policies and practices across all council services	G
Work with partners to improve the resilience and aspirations of our young people	G
Facilitate community projects that improve the use and sustainability of council community assets	G

Measures	
Number of people helped to remain independent at home	G
Number of leisure centre visits	R
Number of cases supported by Integrated Team	G
Take up of the FYI Directory by Wyre residents and groups	R



Place

Projects	
Develop and deliver the communications campaigns to promote Wyre's countryside, coast, parks and tourism offer	G
Facilitate and support delivery of Coastal Community Funded projects	G
Deliver the Wyre Beach Management Scheme	G
Develop and deliver a climate change action plan (including support for flood action groups)	G
Deliver the Mount Restoration Project in Fleetwood	G
Facilitate and support the improvement of parks and open spaces	G
Implement initiatives and promote activity to help achieve a cleaner, greener Wyre	G
Tackle problematic empty homes	G
Facilitate delivery and promotion of the Wyre Community Lottery	G

Measures	
Number of volunteer hours	G
Number of people attending outdoor activities	R
Number of fly tipping incidents	G
Number of long term empty properties	G
Number of new cases going to the Multi-Agency ASB Meeting	G
Number of flood action groups supported	G

COMMENTS AND ISSUES

Take up of Employment Land – Whilst there has been zero gross uptake for the second quarter in a row it is hoped a couple of sites under construction may be completed for the final quarter. There has been a drop in completions for this monitoring year compared to previous years.

Out of work benefit claimant count – the DWP have advised that they believe the increase is due to the period incorporating the end of the holiday period.

Number of Leisure Centre visits – The YMCA visits figures have reduced as a result of increased competition in the area. There have been a number of new gym's and Health & Fitness facilities that have opened across Wyre in the last 12 months which have adversely affected the number of members and visits to facilities.

Take up of the FYI Directory by Wyre residents and groups – There are a lot of changes happening around the use of directories of community groups. There are now two additional directories, Our Lancashire and a Lancashire & South Cumbria NHS Directory which is affecting the use of the FYI Directory as groups are also being actively being recruited to those directories

Number of people attending outdoor activities – The numbers this quarter have been very much affected by the poor weather.

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Economy Projects					
Ref and Title	Project Manager	Q1, April - June 2019	Q2, July - September 2019	Q3, October - Dec 2019	Q4, January - March 2020
PE1 - Status PE1 - Implement the Wyre Local Plan 2011-2031	David Thow / Steve Smith	Green Implementation of the Local Plan is on schedule - Progressing well with preparation of masterplans on residential allocations - Masterplan for Hollins Lane (site SA1/13) final draft complete and due to be approved in July; masterplans for Great Eccleston (site SA3/3) and Nateby Crossing, Garstang (Site SA3/5) are progressing towards final draft later in the summer. Planning applications are being submitted on allocated sites.	Green Implementation of the Local Plan is on schedule - Progressing well with preparation of masterplans on residential allocations - Masterplan for Hollins Lane (site SA1/13) approved and and masterplans for Great Eccleston (site SA3/3) and Nateby Crossing, Garstang (Site SA3/5) reached final draft stage. Planning applications are being submitted on allocated sites. All planning appeals determined in Q2 were dismissed.	Green Implementation of the Local Plan is on schedule - Progressing well with preparation of masterplans on residential allocations - Masterplan for Great Eccleston (site SA3/3) and Nateby Crossing, Garstang (Site SA3/5) approved. Masterplans for Forton (SA3/4) and Blackpool Rd Poulton approved for public consultation. Planning applications are being submitted on allocated sites. All planning appeals determined in Q3 were dismissed.	
PE2 - Status PE2 - Deliver the implementation plan for Hillhouse Technology Enterprise Zone	Marianne Hesketh / Fiona Riley	Green <ul style="list-style-type: none"> Progressing well – Implementation Plan due August Drone video filming to promote the site will commence 1st week in August. If it's a success we will aim to produce a video promoting the rest of Wyre A recent visit to Kingmoor Carlisle EZ was very successful sharing best practice and meeting with BEIS and the Cumbria LEP. We received a thank you letter from the LEP Chair Graham Booth and will continue to meet every 6 months 	Amber The implementation plan is behind schedule. Drone footage has now been completed and will be available for publicity material	Amber The implementation plan is behind schedule but it is hoped that this will be finalised during the last quarter of the year. Clarification has been obtained from NPL on the phasing and costings of the wider on and off site infrastructure costs and for individual development plots. This information is now being modelled into a revised implementation plan by consultants Genecon. The implementation plan will also reflect the impacts of the withdrawal of Vinnolit from the site over the next 12 months and the release of additional development land that this may enable.	
PE3 - Status PE3 - Develop an Economic Development Strategy	Andrea Wallace	Green Work is commencing on the Economic Development Strategy and evidence is currently being gathered from the Wyre Business Survey and the Wyred Up Business Plan. A first draft will be shared early Autumn.	Amber The preparation of the Economic Development Strategy is behind Schedule due to staffing issues in the ED team.'	Amber The preparation of the Economic Development Strategy is behind Schedule and has been reprioritised due to a number of other projects being delivered by the team e.g. Future High Street Fund.	
PE4 - Status PE4 - Support our partners in the roll out of full fibre infrastructure on the Fylde Coast	Steve Simpson	Green We are working with Blackpool Council who have secured funding to roll out full fibre along the tram line. We have met with BT Openreach and are going to raise awareness around the Community Fibre Partnership which helps rural communities get access to faster fibre broadband.	Green Our new Head of ICT is now leading on this area of work working closely with Lancaster Council and Blackpool Council to explore opportunities around how we can improve full fibre infrastructure across the area. Discussions have taken place with B4RN regarding rural fibre and they're been really positive but they have a resourcing issue at the moment that they're working on to try and resolve.	Green Active discussions are continuing with Blackpool council, CBN (Broadband Cooperative) and Lancaster City Council to look at funding options and the ability to create a Fylde coast Fibre powerhouse. Funding is available from DCMS to link Council assets (buildings, parks, car parks, etc) and we are exploring this. Communication with B4RN is to be picked up again now that their resourcing issues are easing.	

<p>PE5 - Status</p> <p>PE5 - Deliver our commercial strategy projects</p>	<p>Marianne Hesketh / Clare James</p>	<p>Amber</p> <p>A review of the commercial strategy is required as a number of the projects are now being delivered through service plans or are no longer relevant to progress. A key commercial project for the council is the Bourne Hill project which is mentioned below.</p>	<p>Green</p> <p>Good progress is being made against the core principles of the Council's commercial strategy. A number of commercial projects have separate updates on this report e.g. asset management, successful external funding bids, explore a commercial partner for Marine Hall. CMT/Heads of Service attended a demonstration of Office 365 and the benefits this can bring as part of the new ways of working project.</p>	<p>Green</p> <p>ICT have started to roll out Office 365. All councillors are now using it as are a number of officers. It enables many benefits including flexibility to access emails and calendars from any mobile device.</p>	
<p>PE6 - Status</p> <p>PE6 - Deliver the asset management programme of work</p>	<p>Maria Blundy</p>	<p>Green</p> <p>This a programme of work and is a continuation from last year and is about making the best use of our assets. Local Partnership has been commissioned to explore different disposal options for the Bourne Hill site. The bungalow and Civic Centre empty offices are being advertised with Duxburys.</p>	<p>Green</p> <p>Regular meetings are taking place to progress the disposal of Bourne hill site. We are still progressing with Duxburys for the marketing of the bungalow and the empty offices. There have been few enquiries but nothing to progress further.</p>	<p>Green</p> <p>Seven possible properties have been appraised and considered by the Property Investment Board over the last 12 months but have not met the essential criteria. The property search is currently limited to the Wyre Borough area with £1m budget.</p>	
<p>PE7 - Status</p> <p>PE7 - Explore options for a commercial partner for Marine Hall</p>	<p>Julia Robinson</p>	<p>Green</p> <p>We are still exploring options with our Commercial Manager in-house and dependent on this we may re-run the soft market test exercise.</p>	<p>Green</p> <p>The Commercial Manager has been asked to put forward some proposals for the future development of Marine Hall. These will be worked on in November.</p>	<p>Amber</p> <p>Little progress has been made on this over the last quarter due to priority being focused on delivering CCF5 at Fleetwood Market.</p>	
<p>PE8 - Status</p> <p>PE8 - Deliver our Digital Wyre strategy including the implementation of a Citizen Access Portal</p>	<p>Pete Mason</p>	<p>Green</p> <p>The redesign of the council website and citizen access portal (CAP) have been wrapped together as one project. A project team has been established and training has now been delivered on the new system. A review of content and e-forms is underway ready to populate the new site.</p>	<p>Green</p> <p>Various issues beyond the control of the project team have restricted progression as quickly as we would have liked. These include supplier delays in supplying the full software system (portal only accessible for development from 24/09/19), and problems relating to a requirement to upgrade some council software systems in order that they can integrate with the new website/portal. Despite this the project team have made good progress in re-writing the webpages and also developing new eforms. Anticipated go-live date for the new website and portal is 08 April 2020.</p>	<p>Amber</p> <p>Much of the content for the new website is now ready as are the vast majority of e-forms. The construction of e-processes from start to finish has started and a number are already working on "test" without issue. There are still issues to be resolved around integration processes relating to the upgraded Bartec Waste Management software system, Northgate CAB and CAR, and the Civica payments system (a replacement for Paris cashiering). If the issue can be resolved over the next quarter then the planned go live date is 1 April 2020.</p>	

Economy Measures		Reportee	Q1, April - June 2019			Q2, July - September 2019			Q3, October - Dec 2019			Q4, January - March 2020		
			Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative
ME1	Take up of employment land	Fiona Riley	0.56ha	0.31ha	0.31ha	0.56ha	0ha	0.31ha	0.56ha	0ha	0.31ha			
ME2	Number of businesses supported	Andrea Wallace	45	45	45	40	40	85	73	73	158			
ME3	% growth in business rate base at the Enterprise Zone	Andrew Hadgraft	0.08%	-0.13%		0.08%	0.92%		0.08%	0.14%		0.08%		
ME4	Town centre vacancy rates		7.22%	7.74%										
	* Fleetwood			15.50%										
	* Cleveleys	Andrea Wallace		7.10%										
	* Thornton			3.80%										
	* Poulton			6.50%										
	* Garstang			5.80%										
ME5	Out of work benefit claimant count	Human Resources	1015	1270		1015	1430		1015	1710		1015		
ME6	Annual efficiency savings delivered	Clare James (annual)	210,210											
ME7	% of e-contacts as a % of total contacts	Leo Grieve	50%	52.38%		50%	52.72%		50%	53.76%		55%		
ME8	Satisfaction with council services	Sara Ordonez												
Key														
	Achieving/Exceeding target													
	Within 10% of achieving target													
	Below target (more than 10%)													

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People Projects		Q1, April - June 2019	Q2, July - September 2019	Q3, October - Dec 2019	Q4, January - March 2020
	Project Manager				
PPE1 - Status PPE1 - Develop and deliver new pilot projects with the three GP health neighbourhoods for Wyre – Fleetwood, Wyre Integrated Neighbourhood and Wyre Rural Extended Neighbourhood	Carol Southern	Green We have been working closely with the 3 GP Health Neighbourhoods on developing key initiatives to support local people's health and wellbeing. Examples include Bump and buggy walks, Arts & Health projects as well as promoting Friendship groups, Silverline etc. We are also working closely with the PPG groups to support them with health campaigns at each surgery.	Green Work is continuing with each GP Neighbourhood to ensure that there is a strong community offer. We are working with the GP Surgeries to promote our health and wellbeing offer for self care week, flu clinics, Stoptober etc. We are also working closely with Over Wyre Medical Centre on Arts & Health activities, Garstang Medical Centre on another Stepping Out group and Social Media campaign messages for Young People with Thornton Medical Centre. We have now visited every practice in the borough and will build on those contacts over the coming months.	Green We have been working on building relationships with many community groups to enable them to further develop and have the capability to take people that into their group that have been socially prescribed by their health professional, such as Friendship groups, physical activity and sport groups. This will enable the NHS to confidently refer people into Council run or supported community based activities. We have also been working with GP Surgeries across Wyre to promote Self Care week in November and a programme of Fun Arts sessions. As part of self care week, we ran an innovative self care social media take over day with Blackpool Sixth Form to co-produce a series of self care messages for young people. we will be continuing with this work.	
PPE2 - Status PPE2 - Deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well	Carol Southern	Green Good progress is being made across our health and wellbeing projects. Much work has taken place to plan the Health Rides programme and Wyre Wheels sessions changes, which will launch in July. Current priorities include working with the providers of the four Harmony & Health sessions and the Your Move programme to enable their sustainability longer term.	Green The Harmony & Health groups are now charging £2.00 per person, which will help to ensure their sustainability longer term. The Health Rides programme has been successfully launched and will continue year round. The Strong & Steady Falls Prevention sessions have now started being provided by the YMCA.	Green WE have been continuing to promote our Healthier Wyre offer across the borough to raise awareness and encourage more people to attend our programmes. We have been working to launch a new 2 year My Place project with Lancashire Wildlife Trust, which is aimed at people who live in Wyre, who have mental health problems or are socially isolated and lonely.	
PPE3 - Status PPE3 - Work with Lancashire County Council to create and deliver new local Housing and Support Schemes	Mark Broadhurst	Green Build progressing well with Lighthouse View 72 bed Extra Care Scheme in Fleetwood and positive discussions held with LCC regarding a second scheme for the rural areas. Options and figures to be worked up for decisions regarding potential pre-application discussions with Planning later this year.	Green Lighthouse View, the Fleetwood Extra Care Scheme, is due for completion in December with residents set to move in in the New Year. The scheme has had 130 applications from local older residents. Initial pre-application discussions have taken place regarding a second rural scheme. A formal written response from our Planners is being prepared.	Green Works at Lighthouse View are almost complete but there has been a slight delay caused by the main contractor going into receivership over Christmas. Regenda will be completing the works with a different contractor who they plan to get on site as soon as possible. This will cause a slight delay in residents moving in.	
PPE4 - Status		Green	Green	Green	

PPE4 - Maximise opportunities from the Better Care Fund to support older people and people with disabilities to stay in their own homes	Dave McArthur	79 completed DFGs at the end of Q1. Expenditure on track (£467,338.72 spend). MCP project referrals coming through - review of MCP project to be undertaken in Q2/Q3. LCC OT capacity fully staffed for now and number of referrals received from LCC is consistent at this time.	157 completed DFGs at the end of quarter 2. Expenditure on track and initial feelings from MHCLG suggests there will be additional funding provided again in January. LCC OT referrals have been fairly consistent and if remains at the current level should enable full budget spend at the end of the financial year.	210 completed DFGs at the end of quarter 3. Expenditure on track although no additional funding has been allocated by MHCLG like previous years. MCP project to continue at present (Wyre only). All the BCF budget will be spent by the end of Q4.	
PPE5 - Status		Green	Green	Green	
PPE5 - Care and Repair (Wyre and Fylde) will identify need and supply a range of community equipment for vulnerable residents	Mark Broadhurst	A range of community equipment and assistance is being provided by Care and Repair following referrals from community health and social care. 183 Minor aids and adaptation installed between 1 April and 30 June 2019.	175 minor aids and adaptations were installed by Care and Repair between 1 July and 30 September 2019 giving a cumulative total of 358 over the first six months of 2019/20.	168 minor aids and adaptations were installed by Care and Repair between 1 October and 31 December 2019 giving a cumulative total of 526 up to the end of Quarter 3 2019/20. LCC are currently undergoing a review of the procurement of minors aids and adaptations across Lancashire and have indicated their intention to award the contract for minor aids and adaptations for Wyre directly to us from 1 April 2020.	
PPE6 - Status		Green	Green	Green	
PPE6 - Host and support the Wyre and Fylde Integrated Team	Neil Greenwood	Good progress. The operational Wyre & Fylde Integrated team has been meeting on a weekly basis. 31 cases heard to date (21 for Wyre, 10 for Fylde). The activity of the integrated team is being monitored by a Steering group. Positive outcomes and networking taking place. Steering Group confident for Multi Agency Safeguarding Hub referrals to be presented by the police and considered by the Team. Monitoring of this next stage to take place.	The operational Wyre & Fylde Integrated team is continuing to provide a platform for vulnerable cases to be discussed. Quite often a case with vulnerabilities also has an impact on the community and the Integrated team provides a platform where all agencies can discuss the case and agree shared actions. To date 73 cases have been heard (56 for Wyre, 17 for Fylde). Work continues to ensure that the team remains linked into the Early Help Strategy being delivered across Lancashire and our partnership network includes all support services.	The operational Wyre & Fylde Integrated team is continuing to provide a platform for vulnerable cases to be discussed. To date 102 cases have been heard (78 for Wyre, 24 for Fylde). Work continues to ensure that the team remains linked into the Early Help Strategy being delivered across Lancashire and our partnership network includes all support services. The benefits of the integrated team is the networking of partnership agencies and this is seen as a massive benefit creating pathways for vulnerable people to access. Continues to be well attended by multi agencies.	
PPE7 - Status		Green	Green	Green	

<p>PPE7 - Review our safeguarding policies and practices across all council services</p>	<p>Neil Greenwood</p>	<p>A project brief has been produced for the project. Research is currently being undertaken on best practice safeguarding policies and links established with colleagues in social care, health and police to align developing policies as closely as possible.</p>	<p>An analysis of current practice has been completed and is now being used to develop Wyre Council internal systems on safeguarding. It is proposed that we will develop a single policy that covers all safeguarding, amalgamating current child and adult policies, that an information page will be placed on Brian providing practical guidance on what is expected of Wyre Council employees when they come across a safeguarding concern. We will also provide information on specific topics such as County Lines, Prevent, Modern Slavery and Mental Capacity Act. From the research we have undertaken we also have a far better understanding of thresholds, and it is clear there is a gap between concerns and the threshold for a safeguarding concern, which we believe can be addressed via the Integrated Team.</p>	<p>A report has been produced detailing recommendations for safeguarding in Wyre. A draft safeguarding policy has been produced and has been reviewed by Wyre Council Council officers and our training provider. Initial discussions with our training provider have been undertaken and training on the new safeguarding procedure is going to be planned after the launch of the policy in the next financial year. The draft policy is going to be circulated to wider partners and approved during the next quarter.</p>	
<p>PPE8 - Status</p> <p>Page 49</p> <p>PPE8 - Work with partners to improve the resilience and aspirations of our young people</p>	<p>Carol Southern</p>	<p>Green</p> <p>Good news with bid success to the Careers and Enterprise Company (supported with £10k match fund contribution from ourselves). Meeting taking place July on plans for roll out of the Raising Aspirations initiative - 'Inspiring Wyre' to local schools.</p>	<p>Green</p> <p>The match funding that we have provided to the Positive Footprints programme enables 5 new primary schools to access the programme for Year 1 of 3. 4 local schools have so far been signed up, with a 5th to be confirmed shortly. We will be publicising our involvement in this programme and will be involved in the career carousels in the schools. Schools signed up are:</p> <ul style="list-style-type: none"> • Thornton Primary School • Northfold Community Primary School • Great Arley School • Garstang Community Primary School 	<p>Green</p> <p>The £10K match funding that we have provided will bring the Positive Footprints programme to the following five schools: Garstang Community Primary, Great Arley, Northfold Community Primary, Thornton Primary and St Hilda's C of E Primary. We will now publicise our involvement in and funding of this programme and will be sending council teams to the career carousels that each school hold as part of this programme.</p>	
<p>PPE9 - Status</p> <p>PPE9 - Facilitate community projects that improve the use and sustainability of council community assets</p>	<p>Carol Southern</p>	<p>Green</p> <p>Good progress is being made on our community projects. Consultation with local sports clubs and the public is being planned on the potential use of our park based community assets over the next quarter. The work with the FA and KKP is progressing well and will help inform us on our priorities for pitches, (grass and 3G), MUGA's and changing facilities.</p>	<p>Green</p> <p>We are working with two local community groups who are interested in using North Drive Pavilion and the old bowling green. The work on the Local Football Facilities programme is coming to an end and a report will be finalised shortly with recommendations on future priority sites for potential investment to improve the quality of Football provision.</p>	<p>Green</p> <p>We are continuing to work with local community groups to further develop the use of our council assets at King George V pavilion and Cottam Hall. The bowling pavilion at North Drive is currently being upgraded to allow the Cleveleys Men in Sheds group to use the building initially for a six month period. We are working in partnership with Lancashire Wildlife Trust to develop their My Place project at Cottam Hall Community Garden.</p>	

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People Measures		Reportee	Q1, April - June 2019			Q2, July - September 2019			Q3, October - Dec 2019			Q4, January - March 2020		
			Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative
MPE1	% of food establishments considered broadly compliant with food safety legislation	Neil Greenwood	100%											
MPE2	Number of people helped to remain independent at home	Mark Broadhurst	150	183	183	150	175	358	150	168	716	150		
MPE3	Excess weight in adults	Carol Southern	62	67.7										
MPE4	% of physically active adults	Carol Southern	62.3	61.7										
MPE5	Number of obese children (aged 10-11)	Carol Southern	34.2	31.7										
MPE6	Number of leisure centre visits	Carol Southern	225,000	218,663	218,663	225,000	199,056	411,328	225,000	173,736	574,199			
MPE7	Number of cases supported by Integrated Team	Neil Greenwood	24	31	31	24	42	73	24	29	102			
MPE8	Take up of the FYI Directory by Wyre residents and groups	Carol Southern	300	292	292	300	276	568	300	244	812			
Key														
	Achieving/Exceeding target													
	Within 10% of achieving target													
	Below target (more than 10%)													
Targets set Nationally														
MPE1														
MPE3														
MPE4														
MPE5														
MPE7														
MPE8														

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Place Projects	Project Manager	Q1, April - June 2019	Q2, July - September 2019	Q3, October - Dec 2019
<p>PPL1 - Status</p> <p>PPL1 - Develop and deliver the communications campaigns to promote Wyre's countryside, coast, parks and tourism offer</p>	Emma Lyons	<p>Green</p> <p>A great outdoors campaign plan has been produced and will be progressed to help promote Wyre's countryside, coast and parks and open spaces to support residents and visitors to maximise the opportunities our great outdoors provide.</p>	<p>Green</p> <p>The new Love Exploring App for Memorial Park was launched and promoted online through taster sessions and with a press release. Events were held across the borough during Love Parks week, using social media and a video to promote ideas of what to do within our open spaces. A celebration of our Green Flag achievements was held. Other promotional activities included North West in Bloom, The Mount Restoration, Heritage Open Days and Active Coast Week.</p>	<p>Green</p> <p>The Great Outdoors guide has been produced and ready to be distributed in the New Year. It contains all our events and regular activities for 2020.</p> <p>Work has continued to promote the Mount restoration project include our first site walk around with local groups and the press.</p> <p>Events have been promoted including the Wyre Estuary Country Park Christmas Fair which BBC Radio Lancashire broadcast from.</p> <p>We promoted another year of successful bathing water results.</p>
<p>PPL2 - Status</p> <p>PPL2 - Facilitate and support delivery of Coastal Community Funded projects</p>	Mark Fenton	<p>Green</p> <p>'Market Place' have been appointed to undertake work at the Market including footfall counting / customer and trader surveys and workshops / and review the management structure - this work has commenced. A number of sessions with local artists groups have been undertaken and their comments fed into the design of the upstairs conversion from flats to studio spaces at the market. Clearance work is being undertaken and a mtg is taking place on site today with a design team to look at new stall designs</p>	<p>Green</p> <p>Tenders have been issued for the supply of the outdoor stalls and for a contractor to create the Adelaide Street Studios.</p> <p>Work on the studios is due to commence in October.</p> <p>Local artist working on illustrations for use in promotional material.</p>	<p>Green</p> <p>The Supplier of the outdoor stalls has been appointed and is preparing detailed drawings and specification for manufacture.</p> <p>Work on the studios is underway: strip out complete; reroofed; new windows installed; partitions installed.</p> <p>The JD for a studio-cordinator has been prepared and will be advertised in the New Year.</p> <p>Procurement of the digital signage is on-going. The Tourism Development Officer has met with specialist suppliers and is preparing the application for planning permission.</p>
PPL3 - Status		Green	Green	Green

<p>PPL3 - Deliver the Wyre Beach Management Scheme</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 4</p>	<p>Carl Green</p>	<p>Provided update on environmental, key/ other stakeholders on progress to date at meeting, 16 May 2019. General agreement with the proposed options and the objectives proposed Final modelling reports issued 3 June 2019 Draft ecological appraisal report issued (following habitat survey 23 to 24 April 2019), 6 June 2019 Volker Stevin provided budget costs for rock armour groynes/ headlands, 17 June 2019 these are significantly greater than previous supply rates and therefore a reworking of the economic case is required. Telecon with NE to discuss requirement for Appropriate Assessment, 18 June Further work Confirm preferred affordable option Develop/ finalise economic appraisal Develop Indicative Landscape Plans (ILPs) Marlan to analyse monitoring results to identify the short term change in the beach profile during/ following a storm event</p>	<p>Potential issues raised with late provision of option costs, cost uncertainty and the impact on the cost benefit of the scheme. A review of benefits has been undertaken update note issued, 29 Aug 2019. Risk register issued, 27 Sept 2019 CAD drawings for preferred option developed by Wyre, 18 Sept 2019 Confirmed that procurement for the next stages of work will be via the new EA NGS framework legal are currently checking through document. Latest copy of Wyre Beach and Dune Management OBC DRAFT WORKING COPY issued, 12 Sept 2019 Volker Stevin to provide updated costs for preferred option by w/e 18 Oct 2019 Developing Preliminary Environmental Information Report (PEIR) report by the end of Oct 2019 Submit OBC to LPRG, Submission deadline 20 Nov 2019 with a Webex briefing for Reviewers 27 Nov 2019 Develop web-site and consultation strategy through Rabbit Design Undertaking bird/ environmental surveys scoping report agreed with RSPB</p>	<p>OBC submitted to EA for 15 Jan meeting with LPRG Bird and environmental surveys have been commissioned Project web-site has been developed Requested NE formal review of HRA Screening Report (issued PEIR to provide background information), 19 Nov 2019 Programme of works for the scheme agreed, 20 Nov 2019 Procurement strategy produced (options of EA or SCAPE framework), 21 Nov 2019 Draft OBC and supporting appendices submitted to EA for comment, 22 Nov 2019 Telecon with LPRG to provide overview/ introduction to the scheme, 28 Nov 2019 LPRG (RW) comments received, 2 Dec 2019 Review of economic appraisal and minor updates to some of the tables included in the OBC following LPRG review Jacobs to provide ball park cost for Geotech review to inform detailed design of proposed works. Formal Screening (and Scoping) Opinion to the Marine Management Organisation and the Planning Authority to be submitted Public consultation to be undertaken on OBC commencing Jan 2020</p>
<p>PPL4 - Status</p> <p>PPL4 - Develop and deliver a climate change action plan (including support for flood action groups)</p>	<p>Mark Billington</p>	<p>Green</p> <p>Climate change emergency declared at Full Council on 11 July 2019</p>	<p>Green</p> <p>Full Council on 3 October 2019 approved the creation of a Climate Change Policy group to oversee the Council's commitment to being carbon neutral by 2050 with the first meeting due to take place in November. Cabinet approved the implementation of a number of electrical charging points across the borough.</p>	<p>Green</p> <p>The climate change policy group held its first meeting in November. Publicity regarding this and our commitment to planting 25,000 trees over the next five years was released in December. An appointment to the new post of Climate Change and Environmental Projects officer is expected within the next quarter. Work has commenced to establish our current carbon footprint following approval of the grant from One Carbon World.</p>
<p>PPL5 - Status</p>		<p>Green</p>	<p>Green</p>	<p>Green</p>

PPL5 - Deliver the Mount Restoration Project in Fleetwood	Mark Fenton	Tenders for the restoration work received and an appointment in August is anticipated. Preparatory work for the relocation of the substation completed.	Tender report completed and progress update provided to National Lottery Heritage Fund. Rosslee Construction appointed and started on site with stripping out the lodge and excavation for new play area.	Restoration work is progressing well: new play area installed; lodge reroofed; Mary Hope Garden cleared and construction of retaining walls underway; old play removed and construction of button-hook shaped path underway; installation of path edging underway on existing paths; pavilion stripped and scaffold erected. Progress meeting held with National Lottery Heritage Fund Investment Manager which went well.
PPL6 - Status PPL6 - Facilitate and support the improvement of parks and open spaces Page 49	Mark Fenton	Green King George's Playing Field, Thornton: phase one of the trail constructed. Jean Stansfield Vicarage Park Playground (JSVP): final phase of improvements completed. Meadow creation projects seeded at Tithebarn Park, Jubilee Gardens, JSVP, Memorial Park and Broadway.	Green Play area replaced at Mariners Close, Fleetwood. Grant funding secured to improve the play area at Jubilee Gardens and to complete a second phase of work at King George's Playing Field in Thornton. Grant application submitted to improve Preesall Playing Field.	Green Outdoor gym equipment installed at King George V Playing Field, Fleetwood as one of six 'open spaces' projects delivered by the Healthier Fleetwood partnership. Sensory garden on Memorial Park installed in the demonstration garden to provide a facility with a wider range of sensory stimuli which will be of particular benefit for visitors such as those living with dementia. Funded by Healthier Fleetwood partnership, Lancashire Environment Fund and Lancashire County Council Community Projects Team. Grant application to improve Preesall Playing Field approved. Grant applications submitted to improve King George's Playing Field, Thornton; Wyre Estuary Country Park and the riverside path at Garstang.
PPL7 - Status		Green	Green	Green

<p>PPL7 - Implement initiatives and promote activity to help achieve a cleaner, greener Wyre</p> <p style="writing-mode: vertical-rl; transform: rotate(180deg);">Page 50</p>	<p>Ruth Hunter</p>	<p>This quarter has been very active with initiatives to support the National British Spring Clean and support to the In Bloom groups across the borough in readiness for the judging in early July. Groundwork have completed the engagement activities for the Hubbub back alley project.</p>	<p>Practical workshops have taken place in two alleys in Fleetwood working with the residents and wider community to rejuvenate their alley, make it a space to enjoy and have pride in where they live. This has involved clean ups, painting, weeding, pointing, stencilling, planting, with some great support from Flakefleet school. Activities in the third alley will be in Spring.</p> <p>15 schools participated in Young Wyre in Bloom, with some fabulous work looking at biodiversity, recycling, planting and sustainability.</p> <p>Wyre supported and co-ordinated entries in the North West in Bloom; the towns, villages, parks and neighbourhoods (39 in total) that entered all making a magnificent effort to showcase Wyre at its best.</p> <p>We are supporting a number of community litter picks with the hope that these groups will continue taking ownership of small areas of the borough.</p>	<p>As part of the 'Love Food Hate Waste' campaign we launched the 'Pumpkin Rescue Roadshow' in October half term engaging with almost 300 residents throughout the week. We offered pumpkin carving workshops, cookery demonstrations, food tasting and we gave away recipe cards to encourage residents to hollow out the pumpkins prior to carving. Northwest in Bloom awards ceremony held in Southport, which was attended by Wyre's Mayor and Mayoress as well as many volunteers and staff, saw Wyre achieving many awards. Second to Greater Manchester City Council for total amount of awards! We have supported the LCC launch of increasing kerbside recycling by including pots, tubs and trays. The Cleaner Greener Project Officer has delivered many recycling talks, with the news of the new plastic recycling messages. In addition to this, she held an interactive recycling stall at the Marine Hall Christmas Markets, which was very well received. After reports from LCC that 60 tonnes of paper/card waste was rejected by Saica paper mill due to contamination, an officer monitored tip offs at GRS collecting evidence. Two officers then engaged with the residents reminding them how to dispose of their waste correctly. More evidence collecting to take place within the next quarter. More volunteers wishing to litter pick have successfully passed the volunteer recruitment process, wanting to target particular areas where they live. We have supported them with either equipment etc. or making sure they have access to the litter picking posts in Garstang.</p>
<p>PPL8 - Status</p> <p>PPL8 - Tackle problematic empty homes</p>	<p>Dave McArthur</p>	<p>Green</p> <p>The Empty Homes Task Group has met to discuss the project and agree targets. Review of current highest priority empty homes ongoing, along with a number of newly-reported long term empties. Up to date list of long term empties to be brought to the group for discussion at September's meeting with a focus on the top 5 highest priority properties.</p>	<p>Green</p> <p>The previous list of priority empties has been reviewed and updated. The top 5 priority properties has been circulated around the Empty Homes Task Group to focus on. However by the time of the most recent meeting two of the top 5 properties have been occupied and one is in the process of being sold to a property developer, all because of the pressure from the group members. It was agreed that we extend the focus of the group on to the top 10 properties. This has been agreed and all teams will report back on these properties ahead of the next meeting.</p>	<p>Green</p> <p>The top priority properties have now been discussed and all elements of disrepair have been identified and each team will now look to engage with the owner to address these issues. Progress to be reported ahead of the next meeting in mid-February. Legal are progressing the enforced sale of the top priority property. Currently awaiting confirmation of the charging order from the Courts. An application for enforced sale could then be made, however this should be agreed corporately as there is a risk that there may be no equity from the sale and we will incur some costs to ready the property for sale.</p>
<p>PPL9 - Status</p> <p>PPL9 - Facilitate delivery and promotion of the Wyre Community Lottery</p>	<p>Carol Southern</p>	<p>Green</p> <p>The application to the Gambling Commission for a licence to run a Community Lottery has been submitted and project plans are being developed for implementation towards the end of the year.</p>	<p>Green</p> <p>Lottery licence should be approved early November. We have planned a good causes launch for local charities and community groups for Wed 22 January at the Civic Centre. The first tickets will be sold from 18 February and the first draw will be 21 March. We are building a communications list for local groups to raise awareness and promote the Wyre lottery</p>	<p>Green</p> <p>Our Wyre community lottery licence application has now been successful and we have received our licence from the Gambling Commission. We have over 400 local community groups and small charities registered on our database. There is a launch planned for 22 January. This initiative is really helping us to connect with the third sector in the borough.</p>

Place Measures		Reportee	Q1, April - June 2019			Q2, July - September 2019			Q3, October - Dec 2019			Q4, January - March 2020		
			Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative	Target	Actual	Cumulative
MPL1	Number of volunteer hours	Simon Swindells	9,082	9,494	9,494	8,371	9,356	18,850	7,395	7941	26791			
MPL2	Number of attendances at outdoor activities	Alison Boden	1997	2770	2770	2782	3521	5811	650	420	6711			
MPL3	Increase in visitor numbers to the borough	Alexandra Holt	5 million											
MPL4	Satisfaction with parks and open spaces	Mark Fenton												
MPL5	Satisfaction with keeping public land free from litter	Ruth Hunter												
MPL6	Number of fly tipping incidents	Ruth Hunter, Tracy Waistle	500	354		500	388		500	309		500		
MPL7	Number of long term empty properties	Andy Hadgraft	139	112		139	110		139	107		139		
MPL8	Number of new cases going to the Multi-Agency ASB Meeting	N Greenwood	30	51	51	30	24	75	30	10	85	30		
MPL9	Number of homes protected from flooding	Carl Green	0	0		0	0		0	0		0		
MPL10	Number of flood action groups supported	Carl Green	9	9	9	9	9	9	10	10	10	10		
MPL11	Money raised for good causes by the Wyre Community Lottery	Carol Southern												
Key														
	Achieving/Exceeding target													
	Within 10% of achieving target													
	Below target (more than 10%)													
NB	MPL5 – linked to the Life in Wyre bi-annual survey, therefore figures only available every 2 years													
	MPL4 – linked to the Life in Wyre bi-annual survey, therefore figures only available every 2 years													
	<u>Targets Set Locally</u>													
	MPL1													
	MPL5													
	MPL6													

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Key Projects	
G	On schedule/target;
A	Minor issues
R	Major issues/Not Started

Key Measures	
G	Improving or in line with expectations
A	No significant change or comparable data unavailable
R	Worsening



COMMENTS AND ISSUES

Projects	
Implement the Wyre Local Plan 2011 – 2031	G
Deliver the implementation plan for Hillhouse Technology Enterprise Zone	A
Develop an Economic Development Strategy	A
Support our partners in the roll out of full fibre infrastructure on the Fylde Coast	G
Deliver our commercial strategy projects	G
Deliver the asset management programme of work	G
Explore options for a commercial partner for Marine Hall	G
Deliver our Digital Wyre strategy including the implementation of a Citizen Access Portal	G

Measures	
Take up of employment land	R
Number of businesses supported	G
% growth in business rate base at the Enterprise Zone	G
Out of work benefit claimant count	R
% of e-contacts as a % of total contacts	G

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Projects	
Develop and deliver new pilot projects with the three GP health neighbourhoods for Wyre – Fleetwood, Wyre Integrated Neighbourhood and Wyre Rural Extended Neighbourhood	G
Deliver a programme of work to promote healthy choices and healthier lifestyles to keep people well	G
Work with Lancashire County Council to create and deliver new local Housing and Support Schemes	G
Maximise opportunities from the Better Care Fund to support older people and people with disabilities to stay in their own homes	G
Care and Repair (Wyre and Fylde) will identify need and supply a range of community equipment for vulnerable residents	G
Host and support the Wyre and Fylde Integrated Team	G
Review our safeguarding policies and practices across all council services	G
Work with partners to improve the resilience and aspirations of our young people	G
Facilitate community projects that improve the use and sustainability of council community assets	G

Measures	
Number of people helped to remain independent at home	G
Number of leisure centre visits	R
Number of cases supported by Integrated Team	G
Take up of the FYI Directory by Wyre residents and groups	A

Projects	
Develop and deliver the communications campaigns to promote Wyre’s countryside, coast, parks and tourism offer	G
Facilitate and support delivery of Coastal Community Funded projects	G
Deliver the Wyre Beach Management Scheme	G
Develop and deliver a climate change action plan (including support for flood action groups)	G
Deliver the Mount Restoration Project in Fleetwood	G
Facilitate and support the improvement of parks and open spaces	G
Implement initiatives and promote activity to help achieve a cleaner, greener Wyre	G
Tackle problematic empty homes	G
Facilitate delivery and promotion of the Wyre Community Lottery	G

Measures	
Number of volunteer hours	G
Number of people attending outdoor activities	G
Number of fly tipping incidents	G
Number of long term empty properties	G
Number of cases going to the Multi-Agency ASB Meeting	R
Number of homes protected from flooding	A
Number of flood action groups supported	A

Deliver the implementation plan for Hillhouse Technology Enterprise Zone – this is behind schedule although drone footage has now been completed and will be available for publicity material.

Develop an Economic Development Strategy – this is behind schedule due to staffing issues in the Economic Development team.

Take up of employment land – It is not unusual that there is no take up of employment land in any one year. Economic uncertainty with Brexit may have some impact. It should be noted this is not necessarily a reflection of economic investment as businesses invest in technology and grow without necessarily requiring extra land.

Number of cases going to the Multi-Agency ASB Meeting - The ASB meeting is still in the process of being imbedded into ours and our partner’s procedures and is an evolving system. We do not at present have sufficient evidence to say for certain why there has been a reduction in the number of referrals received during this period.

Number of Leisure Centre Visits - The major factor is the closure of the two five-a-side pitches at Thornton and increasing competition from budget gyms such as the JD Gym. Quotes are being obtained by the YMCA for necessary repairs to the football pitches to get them open again.

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**Wyre Resident Parking Permit Scheme
Task Group**

Draft Report

Chairman:

Councillor Lady Dulcie Atkins

Task Group Members:

Councillor Andrew Cropper
Councillor Colette Fairbanks
Councillor Phil Orme
Councillor Cheryl Raynor
Councillor Mary Stirzaker

**Overview & Scrutiny Committee
Chairman: Councillor John Ibison**

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Introduction

Wyre's Resident Parking Permit Scheme has been in operation since 2002, without a full review.

The Overview and Scrutiny Committee has intended reviewing the scheme for some time, and a task group was commissioned at the meeting held on 3 June 2019.

The Overview and Scrutiny Committee was aware from the outset that other discussions regarding the Scheme were on-going at officer and Portfolio Holder level, but it remained the role of the committee and any task group commissioned, to scrutinise the proposals and to review and comment on any decisions that were made.

DRAFT

Aims of review

The aims of the review, as specified in the scoping document (see Appendix A), were as follows:

- To review the current scheme for Resident Parking Permits
- To identify options for changing the scheme
- To evaluate options for change
- To make recommendation to the Cabinet

The review process

The task group held its first meeting with the Neighbourhood Services and Community Safety Portfolio Holder and the Head of Engineering Services. The group subsequently interviewed the Head of Finance (Clare James) and Mel Close, the Chief Executive of Disability-Equality North West.

Town and Parish Councils were consulted about the Scheme, and the Visit Cleveleys website (which broadly covers Cleveleys and Thornton) agreed to host the same consultation. Responses were also received from Poulton residents who had been made aware of the consultation through their own community forum.

Evidence about the likely implications for Blue Badge holders was provided by the Chief Executive of Disability-Equality North West.

The task group investigated the occurrence of similar resident parking permit schemes in other local authorities.

Summary of evidence provided by Councillor Roger Berry (Neighbourhood Services and Community Safety Portfolio Holder) and Carl Green (Head of Engineering Services)

The Resident Parking Permit Scheme (RPPS) has been in operation since 2002, all residents initially being given free parking in the borough. There is uncertainty about how many resident permits are in circulation as they are purchased for the lifetime of a vehicle, initially at a cost of £25. Replacements or renewals for new vehicles cost £10 to existing members of the scheme. Over the past five years an average of 1,850 per year have been issued [this figure was corrected subsequently to 1,290 by the Head of Finance]. The number of permits in Poulton is reducing as a result of the increase in free parking availability. The take-up in Fleetwood is historically small as the town has a substantial amount of free parking.

There are very few comparable schemes in the country, and they are generally more expensive with permits renewed annually, reflecting the cost of such schemes.

The scheme allows two hours of free parking a day. A clock needs to be set and the permit cannot be transferred from one car park to another on the same day. The scheme is very popular with residents, but it needs to be made easier to manage. (A day ticket, which is transferrable, can be bought for £3.50).

The Cabinet has taken a lead and has devised a new scheme that will come into operation in April 2020. Three criteria have to be taken into consideration:

- (i) Council tax-payers and the need for the council to continue to fund and deliver services
- (ii) the scheme must be attractive to people who use the car parks as informed by the recent car park survey in 2017/18, and
- (iii) the scheme should attract people into Wyre's town centres

The RPPS will be retained in a new format, with effect from April 2020. The key aspects of the new scheme are:

- (a) A charge of £30 (£25 + VAT) will be made for a permit lasting two years, for use in long stay car parks.
- (b) The entitlement to free parking will be extended from two to three hours.
- (c) Residents who bought or renewed a permit within two years of April 2020 will be given a new permit free of charge for two years, provided they request one by 31 March

The scheme means that residents who make a minimum of fifteen three-hour visits will effectively get their money back.

Task group members asked a number of questions, to which the following responses were given:

- The council will sell more of the new permits as they have to be replaced every two years, but income will be lost through those who would otherwise pay. It is estimated that overall the council will break even;

- Lancashire County Council's plans for on-street parking are not known currently;
- There is no additional provision planned for visitors, other than the £3.50 day ticket;
- Blue badge holders will have to pay for parking under the proposed new scheme.

It was underlined that this is a policy that has been agreed and will be implemented in April 2020. It was suggested that the Overview and Scrutiny Committee might like to consider reviewing the effect of its implementation once it had been in operation for twelve months.

The task group took the view that, although the policy was already agreed to be implemented, the role of scrutiny is such that it remains valid to ask questions and to make recommendations about possible improvements.

DRAFT

Summary of evidence provided by Clare James, Head of Finance

The Head of Finance, Clare James, submitted a report and presented it to the Task Group.

The report included information about the 'off street car parking account summary 2016/17, 2017/18 and 2018/19, a high level summary that provides an overall context for off street car parking.

The report also included an extract showing the year-on-year outturn on relevant metered parking income, alongside the current year forecast:

<u>Detail Code</u>	<u>Description</u>	<u>Actual 2016/17</u> £	<u>Actual 2017/18</u> £	<u>Actual 2018/19</u> £	<u>Upd. Orig. Est 2019/20</u> £
93429	Season Tickets	-5,290.83	-4,798.93	-7,192.89	-4,130
93432	Residents Parking Permits	-10,638.17	-8,680.57	-10,005.22	-8,500
93430	Parking Fees (includes Ringo)	518,001.24	502,766.29	488,875.40	492,200 *
		518,001.24	502,766.29	488,875.40	492,200
		533,930.24	516,245.79	506,073.51	504,830
	Reduction year-on-year		17,684.45	10,172.28	

* Reflects a £20,000 reduction on latest Management Board update

The above shows an overall decline in car parking income which, Clare James indicated, is a cause for concern if it continues.

Residents Parking Permits (RPP)

Currently RPPs can be purchased for £20.83 (ex VAT) or renewed for £8.33 (ex VAT). The split of new vs renewed RPPs is 18% new/82% renewed based on 2018/19 data. Printing of RPPs costs £1,212 for 2,000 or 61p per permit.

Administration costs associated with the current scheme have not been quantified but it is reasonable to assume that a more frequent renewal process will lead to increased back office costs although more automated processes may mitigate the impact over time.

As of August 2019 there were 6,448 permits in circulation of 5yrs or less (an average of 1,290 issued per annum).

From a purely income generating point of view and based on the assumptions modelled, ceasing the RPP scheme would be the most economically advantageous option for the council.

Based on every permit holder parking once a week, every week, for up to one hour, this represents a loss of income of £279,392 each year (ex VAT). If only 50% use their permit on the same basis, the loss of pay and display income is £139,696. If only 10% use their permit on the above basis, the loss of income is £27,939. In all the above examples, the loss of income on pay and display fees would be partially offset by income from the sale of RPPs (current annual income budget £8,500).

Based on the most recent car parking survey there is some evidence that those who responded use their RPP at least twice a week. However, a sufficiently large and varied sample was not obtained in order to be able to draw definite conclusions hence the more modest assumption basis of one use per week.

At the task group meeting Clare James confirmed that income from the pay-and-display car parks has been decreasing over the past three years. The new fees and charges have been designed to address this reduction, but quarter one results indicate that the reduction is continuing. All car parks apart from two show a reduction. There is hope that the opening of a new Iceland store in Cleveleys will provide some bounce-back, but that is by no means assured. It is unknown whether reduced income from pay-and-display is a national trend.

The figure provided previously to the Task Group for the number of permits being purchased or renewed annually (1,850) is out of date. The current figure is approximately 900 based on 2017/18 and 2018/19. The scheme is not as popular as it once was.

Clare James confirmed a point made in her report to the task group that, for purely financial reasons, the best option would be to scrap the scheme, although it was acknowledged that this would not be popular with residents. The next best solution would be along the lines of the scheme being proposed by the Cabinet, with the purchase of a time-limited permit, which would last for two years for £25 + VAT.

In response to a question, Clare James confirmed that NSL carry out the enforcement on behalf of the council. The Fixed Penalty Notices issued cover the cost of the contract with NSL. A small surplus or deficit is made each year by the Council but the aim is to cover the costs.

Task group members discussed the proposal that people with disabilities are to be charged to park under the new arrangements. The view was expressed that disabled people would feel that they are being charged twice – once for the Blue Badge and once to park. Clare James confirmed that increasing the number of disabled spaces is being explored, so not charging for those spaces would be likely to result in a loss of income. Councillors agreed that they would like to obtain evidence from an organisation that represents disabled people.

Summary of evidence provided by Mel Close, Chief Executive, Disability-Equality North West

Mel Close advised the task group that, in her opinion, no charge should be made for a Blue Badge designated space under any parking scheme. A Blue Badge entitles the holder to park on double yellow lines for up to three hours so by charging for the designated space the likelihood is that more and more people will park on double yellow lines. There is no incentive for a Blue Badge holder to buy a permit as they can park for free elsewhere.

Disabled people will be disadvantaged if they have to pay as they will take longer to do what they have to do simply because of an impairment. There will also be an issue for visitors to the area who have a Blue Badge if the expectation is that they had to pay even when parked in a designated bay.

The widening of the criteria for qualifying for a Blue Badge will mean that more people will be included in the scheme. It is essential to ensure that any spaces specifically designated for Blue Badge holders are only used by people with mobility issues. This is because of the proximity to shops, for example, and the fact that they are wider spaces in order to cope adequately with a user's disability.

Mel Close proposed that Blue Badge holders should be able to park in any space in a car park without charge. An increase in the number of people with a Blue Badge does not require any increase in the number of wider, designated bays, as the increase in the number of Blue Badge holders is not because of an increase in the number of people with mobility issues.

The Council needs to be ready to accommodate Blue Badge holders who do not have a mobility problem and to try to ensure that those people who do struggle with mobility are prioritised in terms of access to the wider parking spaces. Appropriate and clear signage would be required, but this would be seen very much as a forward-thinking initiative.

Consultation

The task group carried out a short consultation with Town and Parish Councils and Wyre residents in order to obtain a broad view about opinions on the Resident Parking Permit Scheme and the proposals to charge Blue Badge holders to park. The consultation questions are attached at Appendix B.

Town and Parish Councils

Responses were received from the following Town and Parish Councils:

- Barnacre-with-Bonds
- Cabus
- Catterall
- Claughton- on-Brock
- Garstang
- Inskip
- Pilling
- Preesall

The main points from these responses were as follows:

- It is a good scheme (6 out of 8)
- Publicise the scheme more (3 out of 8)
- Increase time period to 3 hours (2 out of 8)
- Provide a free permit to all residents (4 out of 8)
- Scrap the scheme if less than 25% residents use it
- Enable online purchases to be made
- Should Blue Badge Holders be brought within the Scheme? Yes 3, No 3

It was recognised that, because the consultation period spanned the Christmas and New Year period, it might not have been possible for some Parish Councils to co-ordinate a response when they would like to have done so, give more favourable timescales.

Thornton and Cleveleys residents

The Visit Cleveleys website hosted the consultation questions, which elicited 37 responses from Thornton and Cleveleys residents. The main points from the responses were as follows:

- Overwhelmingly supportive of the scheme.
- A general view that “the price is fair”, clearly from a resident perspective but not the Council’s.
- Most suggestions are in line with increasing the benefits to residents – e.g. longer stay for same price. 8 (22%) of the 37 website respondents mentioned this specifically.
- York scheme mentioned positively four times

- 5 respondents commented on the fact that either they were not aware of the scheme or that it was not well publicised.
- 16 of the 37 (43%) mentioned the Blue Badges specifically. 13 of the 16 (81%) think that Blue Badge Holders should not be brought within the Scheme and should be able to continue to park free in designated spaces.

Poulton-le-Fylde residents

A further 9 responses were received from Poulton residents, who had accessed the consultation via their local forum. The main points from the responses were as follows:

- Very positive about the value of the scheme as it is
- An increase in price might cause more on-street parking
- No comments made specifically about implications for Blue Badge holders

Conclusions and recommendations

The task group is aware that the decision has already been taken to revise the Resident Parking Permit Scheme with effect from April 2020. Members took the view that it was still appropriate for the proposals to be scrutinized and comments made about the possible impact of the changes, some of which will be significant, particularly for people with disabilities. One member of the task group is a Blue Badge holder.

The task group agreed with the view put forward by the portfolio holder, that the scheme should take three criteria into consideration:

- (i) Council tax-payers and the need for the council to continue to fund and deliver services
- (ii) the scheme must be attractive to people who use the car parks as informed by the recent car park survey in 2017/18, and
- (iii) the scheme should attract people into Wyre's town centres

The task group took the view that there were three other specific points regarding the proposed new scheme which, if accepted, would help deliver the three criteria listed above in a balanced way.

First, it should be possible for a resident to use a permit in more than one car park on the same day, enabling a resident, for example to visit the Poulton market in the morning and then shops in Cleveleys later in the day. The current proposal only permits the use of the permit in one car park on any particular day.

Second, if a resident changes their vehicle within six months of purchasing a new permit, it should be possible to obtain a replacement at a reduced cost, covering the administration involved. A fee of £10 was thought to be appropriate.

Third, it should be possible to purchase a second permit for a second car at the same address at a reduced cost. A fee of £20 was thought to be appropriate.

The evidence provided to the task group made it clear that, in purely financial terms, the Resident Parking Permit Scheme was run at a cost to the council. However, there were other more significant factors that needed to be taken into account, including the very clear benefits of the scheme to Wyre residents, as the scheme continued to encourage and facilitate people visiting and spending time in town centres rather than relying on an 'out of town' shopping and entertainment provision.

The task group takes note of the expert evidence provided by the Chief Executive of Disability-Equality North West in relation to the implications of parking policies for disabled people.

The group concluded that it was unreasonable to charge Blue Badge holders, partly because they had already had to pay for their badge. It was also unnecessary to increase the number of designated spaces for Blue Badge holders, even though it was likely that the number of people who are entitled to have a Blue Badge would increase with a broadening of the qualifying criteria; a Blue Badge holder should be entitled to

park in any bay, free of charge, although the designated bays, which were bigger, should be reserved for people who have mobility issues. Additional clear signage would be needed to ensure that people knew that this was the expectation.

It was also relevant that the likely increase in the number of Blue Badge holders would lead to a consequent loss of income from parking charges if charges were not applied to all car park users.

The task group concluded that the following recommendations be made to the Cabinet:

RECOMMENDATION ONE

That the proposals for changes to the Resident Parking Permit Scheme be supported, with the exception of the proposals for introducing charges for Blue Badge holders (see Recommendation Two).

The proposals supported by the task group include the following:

- a. A charge of £30 (£25 + VAT) will be made for a permit lasting two years, for use in long stay car parks.**
- b. The entitlement to free parking will be extended from two to three hours.**
- c. Residents who bought or renewed a permit within two years of April 2020 will be given a new permit free of charge for two years (provided they request one by 31 March 2021).**

RECOMMENDATION TWO

That no parking charges be made for Blue Badge holders.

RECOMMENDATION THREE

That no additional designated parking bays be set aside for Blue Badge holders.

RECOMMENDATION FOUR

That all parking bays, other than designated parking bays, be available for use by all users, with or without a Blue Badge.

RECOMMENDATION FIVE

That appropriate signage be put in place to make it clear that the designated bays are for people with mobility issues and that other Blue Badge holders, who do not have mobility issues, can park free of charge in any other bay.

RECOMMENDATION SIX

That permits be valid for use in more than one car park on the same day.

RECOMMENDATION SEVEN

That if a resident changes their vehicle within six months of purchasing a permit, a replacement should be available to purchase at a reduced cost (a fee of £10 was thought to be appropriate).

RECOMMENDATION EIGHT

That a permit for a second car registered at the same address should be made available for purchase at a reduced cost (a fee of £20 was thought to be appropriate).

RECOMMENDATION NINE

That the revised Resident Parking Permit Scheme be publicised widely throughout the borough so that all residents are aware of it and have the opportunity to take part in it.

RECOMMENDATION TEN

That the implementation of the recommendations agreed by the Cabinet be reviewed by the Overview and Scrutiny Committee after twelve months.

RECOMMENDATION ELEVEN

That the impact of the changes to the Resident Parking Permit Scheme, including the impact of any changes made regarding Blue Badge holders, be reviewed by the Overview and Scrutiny Committee two years after the revised scheme has come into operation.

Councillors' attendances

There were four meetings of the task group.

Name	Meetings attended (maximum 4)
Councillor Lady Atkins	3
Councillor Cropper	3
Councillor Fairbanks	3
Councillor Orme	3
Councillor Raynor	3
Councillor Stirzaker	3

List of Appendices

Appendix A - Resident Parking Permit Scheme Task Group – Scoping Document – FINAL

Appendix B - Resident Car Parking Permit Scheme - Consultation

**Resident Parking Permit Scheme Task Group
Scoping Document - FINAL**

Review Topic	Resident Parking Permit Scheme	
Chairman	Councillors Lady Dulcie Atkins	
Group Membership	Councillors Andrew Cropper, Colette Fairbanks, Phil Orme (Vice Chairman), Cheryl Raynor and Mary Stirzaker	
Officer Support	Peter Foulsham, Scrutiny Officer Emma Keany, Governance Trainee	
Purpose of the Review	To review the current Resident Parking Permit Scheme and make recommendations.	
Role of Overview and Scrutiny in this Review (mark all that apply)	Holding Executive to account – decisions	<input type="checkbox"/>
	Existing budget and policy framework	<input type="checkbox"/>
	Contribution to policy development	<input checked="" type="checkbox"/>
	Holding Executive to account – performance	<input type="checkbox"/>
	Community champion	<input checked="" type="checkbox"/>
	Statutory duties / compliance with codes of practice	<input type="checkbox"/>
Aims of Review	<ul style="list-style-type: none"> ○ To review the current scheme for Resident Parking Permits ○ To identify options for changing the scheme ○ To evaluate options for change ○ To make recommendation to the Cabinet 	
Methodology	<ul style="list-style-type: none"> ○ Consideration of documents, reports and performance statistics ○ Reviewing costs of current scheme ○ Interviewing witnesses at task group meetings ○ Make comparisons with other similar schemes 	
Scope of Review	The review will focus on the Resident Parking Permit Scheme and not on wider car park charging policy.	
Potential Witnesses	Neighbourhood Services and Community Safety Portfolio Holder Service Director People and Places Head of Finance Head of Engineering Services Local residents	

Documents to be considered	
Risks	
Level of Publicity	Potentially high
Indicators of a Successful Review	A revised scheme agreed.
Intended Outcomes	A revised scheme that provides a sustainable benefit to local residents and supports the economy whilst improving the return from our assets
Approximate Timeframe	3 months
Projected Start Date	16 September 2019

DRAFT

Resident Car Parking Permit Scheme - Consultation

You will be aware that Wyre residents can currently purchase a permit for use in the borough's car parks. It costs £25 and lasts the lifetime of the vehicle. Replacements for lost or replacement permits cost £10.

It is anticipated that there will be some changes to the scheme from April 2020, in the light of which the Council's Overview and Scrutiny Committee has set up a Task Group to review the Scheme, looking at its costs and benefits, in particular.

The Task Group has met with a number of witnesses who have provided evidence to the review and councillors wanted to ensure that the views of local communities were also part of their consideration.

Your responses to these broad questions would be very helpful to the Task Group's deliberations:

1. What are your views about the Resident Parking Permit Scheme? Please remember that the permit is currently purchased by a one-off fee which lasts for the lifetime of a vehicle.
2. Is the Scheme widely used?
3. Are there any ways in which the Scheme might be improved or brought more up to date?
4. What would be your views if people with Blue Badges were brought within the scheme, meaning that Blue Badge-holders would have to pay for car parking (which they do not have to currently if parked in a marked bay) even though an increased number of disabled spaces would be made available?
5. Do you have any other comments about the Resident Parking Permit Scheme?

December 2019



Report of:	Meeting	Date
Clare James, Corporate Director Resources	Overview and Scrutiny Committee	16 March 2020

Overview and Scrutiny Work Programme 2019/20 – update report

1. Purpose of report

- 1.1 To update the Overview and Scrutiny Committee about the Overview and Scrutiny Work programme 2019/20.

2. Recommendations

- 2.1 That the report be noted.

3. Current and completed work

3.1 Poulton – Fleetwood Link Task Group

The Task Group met on the 25 February 2020 and agreed to discuss their draft report with the Portfolio Holder.

3.2 Resident Car Parking Permit Scheme Task Group

The task group has had its final meeting and the recommendations are before members at this committee meeting and will be presented to Cabinet on the 25th March.

3.3 District Environmental Enforcement Task Group

The pilot enforcement scheme has been extended, giving the task group more time to complete its detailed work. The period of consultation with residents has been extended, for a further month, and the task group will meet on the 31st March 2020 to consider the responses.

4. Other planned work

4.1 Task Group - Supporting Wyre's town centres

Following a suggestion made at the O&S Committee meeting held on 22 July 2019, a report and draft scoping document has been submitted to this O&S Committee.

4.2 Treasury Management

The Council's Treasury Management Policy Statement 2019/20 defines a number of treasury management activities. It nominates the Overview and Scrutiny Committee to be responsible for ensuring effective scrutiny of the treasury management strategy and policies.

Link Asset Services, the council's treasury management consultants, delivered a presentation at the pre-Council briefing on Thursday 9 January 2020.

5. Work Programme

5.1 The O&S Work Programme for 2019/20 is attached at Appendix 1.

5.2 The work programme for 2020/21 will be considered by the O&S Committee on the 27 April. Members are asked to consider possible additions to the work programme before that meeting.

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OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME
2019/20

Committee Meetings

(All meetings are held on Mondays starting at 6pm)

Date	Planned O&S Committee agenda items
2019	
3 June	<ul style="list-style-type: none"> i. Election of Chairman. ii. Election of Vice Chairman. iii. Marine Hall update and task group scoping (see O&SC 22 October 2018, minute 30). iv. Business Plan – Quarterly Performance Statement v. Public Conveniences Task Group – draft report vi. O&S Work Programme 2019/20 – update and planning. To include: <ul style="list-style-type: none"> (a) Overview and Scrutiny training and development for the committee and newly elected councillors. (b) Scoping document – Resident Permits (c) Scoping Document – transport connectivity across Fylde Coast
22 July	<ul style="list-style-type: none"> i. Update on health and care developments on the Fylde Coast – Dr Amanda Doyle ii. Lancashire County Council Health Scrutiny Committee. iii. Annual Schedule of planned investment in assets (Service Director Performance and Innovation) iv. Budget consultation (Clare James) v. Statutory Guidance on Overview and Scrutiny vi. O&S Work Programme 2019/20 – update.
9 September	<ul style="list-style-type: none"> i. District Enforcement environmental crime pilot feedback (see O&SC 3 June 2019) and draft scoping document ii. Business Plan – Quarterly Performance Statement iii. O&S Work Programme 2019/20 – update.
23 September	<ul style="list-style-type: none"> i. Statutory Guidance on Overview and Scrutiny – North West Employers - Single-item agenda
21 October	<ul style="list-style-type: none"> i. MyHomeChoice - review of first 12 months of implementation of new arrangements (see O&SC 30 July 2018 and Cabinet 5 September 2018). ii. Consultation – Homelessness and Rough Sleeper Strategy. iii. O&S Work Programme 2019/20 – update.
2 December	<ul style="list-style-type: none"> i. Neighbourhood policing arrangements – review of first 12 months of implementation of new arrangements (see O&SC 30 July 2018, minute 18). ii. Fees and charges. iii. Cost profiles – benchmarking results.

Date	Planned O&S Committee agenda items
	<ul style="list-style-type: none"> iv. Business Plan – Quarterly Performance Statement v. O&S Work Programme 2019/20 – update.
2020	
27 January	<ul style="list-style-type: none"> i. Business Plan 2020/21 – Leader and Chief Executive. ii. Flooding Task Group – review of implementation of recommendations (Cabinet, 28 November 2018). iii. Scrutiny of performance - Business Plan 2019/20 (see minutes of meeting of 2 December 2019) iv. O&S Work Programme 2019/20 – update.
16 March	<ul style="list-style-type: none"> i. Wyre Community Safety Partnership – annual scrutiny review. ii. Small businesses and Wyre’s High Streets – report David Thow (email dated 24 Sept 2019) and draft scoping document iii. Business Plan – Quarterly Performance Statement iv. Resident Car Parking Permit Scheme Task Group – draft report v. Leadership Essentials: Effective Scrutiny – feedback from Cllrs E Ellison and H Ballard vi. O&S Work Programme 2019/20 – update.
27 April	<ul style="list-style-type: none"> i. Annual Schedule of planned investment in assets (see also, minutes of meeting of 22 July 2019) – provisional date ii. O&S Work Programme 2020/21- planning iii. O&S Work Programme 2019/20 – update.

Scrutiny task group reviews

Date	Format	Topic
Continued on 2 July 2019	Task Group	Poulton to Fleetwood Link
Started 16 September 2019	Task group	Resident Car Parking Permit Scheme
Started 14 October 2019	Task group	District Environmental Enforcement Pilot
	Possible task group	Wyre’s Town Centres (see (O&SC 22 July 2019)
	Possible task group	Climate change (see O&SC 3 June 2019)
	Possible task group	Review of CAB (see O&SC 27 January 2020- minute 6)
	Possible task group - originally proposed for 2018/19	Support a sustainable future for the fish processing industry
	Possible task group	Anti-Social behaviour (see O&SC 27 January 2020- minute number 3&6)

Updated 06 March 2020